

CUSD Board of Education

Regular Meeting Agenda

Chico City Council Chambers

June 17, 2015

CLOSED SESSION – 5:00 P.M.

REGULAR BOARD MEETING – 6:00 P.M.



Board Members

Elizabeth Griffin, President

Eileen Robinson, Vice President

Linda Hovey, Clerk

Dr. Kathleen Kaiser, Member

Gary Loustale, Member

Kelly Staley, Superintendent

This Agenda is Available at:
Chico Unified School District
1163 E. 7th Street
Chico, CA 95928
(530) 891-3000
Or Online at:
www.chicousd.org

Posted: 06/12/15

The Chico Unified School District Board of Education welcomes you to this meeting and invites you to participate in matters before the Board.

INFORMATION, PROCEDURES AND CONDUCT OF CUSD BOARD OF EDUCATION MEETINGS

No disturbance or willful interruption of any Board meeting shall be permitted. Persistence by an individual or group shall be grounds for the Chair to terminate the privilege of addressing the meeting. The Board may remove disruptive individuals and order the room cleared, if necessary. In this case, further Board proceedings shall concern only matters appearing on the agenda.

CONSENT CALENDAR

The items listed on the Consent Calendar may be approved by the Board in one action. However, in accordance with law, the public has a right to comment on any consent item. At the request of a member of the Board, any item on the consent agenda shall be removed and given individual consideration for action as a regular agenda item. Board Bylaw 9322.

STUDENT PARTICIPATION

At the discretion of the Board President, student speakers may be given priority to address items to the Board.

PUBLIC PARTICIPATON FOR ITEMS ON THE AGENDA (Regular and Special Board Meetings)

The Board shall give members of the public an opportunity to address the Board either before or during the Board's consideration of each item of business to be discussed at regular or special meetings.

- Speakers will identify themselves and will direct their comments to the Board.
- Each speaker will be allowed three (3) minutes to address the Board.
- In case of numerous requests to address the same item, the Board may select representatives to speak on each side of the item.

PUBLIC PARTICIPATON FOR ITEMS NOT ON THE AGENDA (Regular Board Meetings only)

The Board shall not take action or enter into discussion or dialog on any matter that is not on the meeting agenda, except as allowed by law. (Government Code 54954.2) Items brought forth at this part of the meeting may be referred to the Superintendent or designee or the Board may take the item under advisement. The matter may be placed on the agenda of a subsequent meeting for discussion or action by the Board.

- Public comments for items not on the agenda will be limited to one hour in duration (15 minutes at the beginning of the meeting and 45 minutes at the end of the meeting).
- Initially, each general topic will be limited to 3 speakers.
- Speakers will identify themselves and will direct their comments to the Chair.
- Each speaker will be given three (3) minutes to address the Board.
- Once 2 speakers have shared a similar viewpoint, the Chair will ask for a differing viewpoint. If no other viewpoint is represented then a 3rd speaker may present.
- Speakers will not be allowed to yield their time to other speakers.
- After all topics have been heard, the remainder of the hour may be used by additional speakers to address a previously raised issue.

WRITTEN MATERIAL:

The Board is unable to read written materials presented during the meeting. If any person intends to appear before the Board with written materials, they should be delivered to the Superintendent's Office or delivered via e-mail to the Board and Superintendent 10 days prior to the meeting date.

COPIES OF AGENDAS AND RELATED MATERIALS:

- Available at the meeting
- Available on the website: www.chicousd.org
- Available for inspection in the Superintendent's Office prior to the meeting
- Copies may be obtained after payment of applicable copy fees

AMERICANS WITH DISABILITIES ACT

Please contact the Superintendent's Office at 891-3000 ext. 149 should you require a disability-related modification or accommodation in order to participate in the meeting. This request should be received at least 48 hours prior to the meeting in order to accommodate your request.

Pursuant to Government Code 54957.5, If documents are distributed to board members concerning an agenda item within 72 hours of a regular board meeting, at the same time the documents will be made available for public inspection at the Chico Unified School District, Superintendent's Office located at 1163 East Seventh Street, Chico, CA 95928 or may be viewed on the website: www.chicousd.org.

CHICO UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Regular Meeting – June 17, 2015

Closed Session – 5:00 p.m.

Regular Session – 6:00 p.m.

Chico City Council Chambers
421 Main Street, Chico, CA 95928

AGENDA

1. CALL TO ORDER

- 1.1. Public comment on closed session items

2. CLOSED SESSION

2.1. Update on Labor Negotiations

Employee Organizations:

CUTA

CSEA, Chapter #110

CUMA

Representatives:

Kelly Staley, Superintendent

Bob Feaster, Asst. Superintendent

Dave Scott, Asst. Superintendent

Kevin Bultema, Asst. Superintendent

2.2. Public Employee Appointments

Per Government Code §54957

Title: Principal, Citrus Elementary

Title: Program Specialist, Special Education

2.3. Conference with Legal Counsel - Existing Litigation

per Subdivision (a) of Government Code §54956.9

Name of case: Shawna Downs
Mitigation Bank and Bert Garland

Present:

Kelly Staley, Superintendent

Bob Feaster, Asst. Superintendent

Dave Scott, Asst. Superintendent

Kevin Bultema, Asst. Superintendent

Julie Kistle, Director

Addison Covert, Attorney at Law

2.4. Conference with Legal Counsel – Anticipated Litigation

Per Subdivision (b) of Government Code §54956.9 (one case)

Present:

Kelly Staley, Superintendent

Bob Feaster, Asst. Superintendent

Dave Scott, Asst. Superintendent

Kevin Bultema, Asst. Superintendent

Julie Kistle, Director

Addison Covert, Attorney at Law

2.5. Conference with Real Property Negotiators

Per Government Code §54956.8

APN # 006-220-008-000, Price and Terms of Payment

Agency's Negotiator: Kevin Bultema

Present:

Kelly Staley, Superintendent

Bob Feaster, Asst. Superintendent

Dave Scott, Asst. Superintendent

Kevin Bultema, Asst. Superintendent

Julie Kistle, Director

2.6. Public Employee Performance Evaluation

Per Government Code §54957

Title: Superintendent

If Closed Session is not completed before 6:00 p.m., it will resume immediately following the regular meeting.

3. **RECONVENE TO REGULAR SESSION**
 - 3.1. Call to Order
 - 3.2. Report Action Taken in Closed Session
 - 3.3. Flag Salute
4. **STUDENT REPORTS**
5. **RETIREE RECOGNITION**
6. **SUPERINTENDENT'S REPORT AND RECOGNITION**
7. **ANNOUNCEMENTS**
8. **ITEMS FROM THE FLOOR**
9. **REPORTS FROM EMPLOYEE GROUPS REGARDING NEGOTIATIONS**
10. **CONSENT CALENDAR**
 - 10.1. GENERAL
 - 10.1.1. Consider Approval of Minutes of Regular Session on May 20, 2015, and Special Session on June 1, 2015
 - 10.1.2. Consider Approval of Items Donated to the Chico Unified School District
 - 10.2. EDUCATIONAL SERVICES
 - 10.2.1. Consider Expulsion of Students with the following IDs: 56256, 57540, 63892, 71743, 74181
 - 10.2.2. Consider Expulsion Clearance of Students with the following IDs: 57439, 79562
 - 10.2.3. Consider Approval of the Field Trip Request for Pleasant Valley High Student Government to Attend an Event Planning Retreat at Marin Headlands Institute in Marin, CA from 08/05/15 to 08/07/15
 - 10.2.4. Consider Approval of the Consultant Agreement with Foley Jones and Associates for work on the CCLC and ASES After School Programs
 - 10.2.5. Consider Approval of the Consultant Agreement with Skyway House to Provide Services for the Byrne JAG Grant
 - 10.2.6. Consider Approval of the Consultant Agreement with the Chico Area Recreation District (CARD) to Provide Services for the After School Grants
 - 10.2.7. Consider Approval of New Textbook: Medical Terminology for Online Medical Terminology Class
 - 10.2.8. Consider Approval of New Textbook: Biotechnology – Science for the New Millennium for Medical Pathway
 - 10.2.9. Consider Approval of New Textbook: American History: Connecting with the Past for AP US History
 - 10.3. BUSINESS SERVICES
 - 10.3.1. Consider Approval of Accounts Payable Warrants
 - 10.3.2. Consider Approval of Notice of Completion for Bidwell Jr. High School Modernization Increment 1
 - 10.3.3. Consider Approval of Notice of Exemption of the California Environmental Quality Act – Solar Projects at Bidwell Jr., Emma Wilson, Neal Dow, Rosedale, and Sierra View Schools
 - 10.3.4. Consider Approval of the Contract with Lozano Smith, LLP for Legal Services
 - 10.4. HUMAN RESOURCES
 - 10.4.1. Consider Approval of Certificated Human Resources Actions
 - 10.4.2. Consider Approval of Classified Human Resources Actions

11. DISCUSSION/ACTION CALENDAR**11.1 EDUCATIONAL SERVICES**

11.1.1. **Information**: Update on California Assessment of Student Performance and Progress (CAASPP); Smarter Balanced Assessments Consortium (SBAC) and California Alternate Assessment Field Test (CAA) (Michael Morris)

11.1.2. **Information/Public Hearing**: Public Hearing for Draft 2015-16 Local Control Accountability Plan (Educational Services Team)

11.2. BUSINESS SERVICES

11.2.1. **Public Hearing/Discussion/Action**: Public Hearing of the 2015-16 Original Budget (Kevin Bultema)

11.2.2. **Public Hearing/Discussion/Action**: Public Hearing of the 2015-16 Original Budget – Reserves Disclosure (Kevin Bultema)

11.2.3. **Discussion/Action**: Education Protection Account (Kevin Bultema)

11.2.4. **Discussion/Action**: Closure of Cash Fund 3400 at Butte County Treasury (Kevin Bultema)

11.3 HUMAN RESOURCES

11.3.1. **Discussion/Action**: Changes to the Salary Schedule for Certificated Substitutes (Bob Feaster)

11.3.2. **Discussion/Action**: Declaration of Need for Fully Qualified Educators (Bob Feaster)

11.4. BOARD

11.4.1 **Discussion**: Review of Board Bylaw 9250, Remuneration, Reimbursement and Other Benefits (Kelly Staley)

12. ITEMS FROM THE FLOOR**13. ANNOUNCEMENTS****14. ADJOURNMENT**

Posted: 06/12/15

:mm

MINUTES

1. CALL TO ORDER

At 5:00 p.m. Board President Griffin called the meeting to order at the Chico City Council Chambers, East Fourth and Main Streets and announced the Board was moving into Closed Session.

Present: Griffin, Robinson, Hovey, Kaiser, Loustale

1.1. Public comment on closed session items

There were no public comments.

2. CLOSED SESSION**2.1. Update on Labor Negotiations**

Employee Organizations:

CUTA

CSEA, Chapter #110

CUMA

Representatives:

Kelly Staley, Superintendent

Bob Feaster, Asst. Superintendent

Dave Scott, Asst. Superintendent

Kevin Bultema, Asst. Superintendent

2.2. Public Employee Performance Evaluation

Per Government Code §54957

Title: Superintendent

2.3. Conference with Legal Counsel - Anticipated Litigation**Attending:**

Kelly Staley, Superintendent

Bob Feaster, Asst. Superintendent

Dave Scott, Asst. Superintendent

Kevin Bultema, Asst. Superintendent

Paul Gant, Attorney at Law

2.4. Liability Claim

Per Government Code §54956.95

Claimant: 150172

Attending:

Kelly Staley, Superintendent

Bob Feaster, Asst. Superintendent

Dave Scott, Asst. Superintendent

Kevin Bultema, Asst. Superintendent

2.5. Public Employment: Terms of Contracts

Per Government Code §54957

Title: Superintendent

Title: Asst. Superintendent, Business Services

2.6. Public Employee Appointments

Per Government Code §54957

Title: Asst. Superintendent, Human Resources

Title: Director, Maintenance & Operations & Transportation

Title: Director, Educational Services, Elementary Education

Title: Principal, Fair View High School

Title: Principal, Marigold Elementary

3. RECONVENE TO REGULAR SESSION**3.1. Call to Order**

At 6:07 p.m. Board President Griffin called the Regular Meeting to Order.

3.2. Report Action Taken in Closed Session

Board President Griffin announced the Board had been in Closed Session and had unanimously (Griffin, Robinson, Hovey, Kaiser, Loustale) approved the appointments of the following:

- Shawneese Heath - Principal at Marigold Elementary
- Brandon Kessler - Assistant Principal at Alternative Education
- Andrew Mall - Principal at Alternative Education
- John Carver - Director, Maintenance & Operations & Transportation
- Ted Sullivan - Director, Educational Services, Elementary Education

MINUTES

- Jim Hanlon - Assistant Superintendent, Human Resources

3.3. Flag Salute

At 6:08 p.m. Board President Griffin led the salute to the flag.

4. STUDENT REPORTS

At 6:09 p.m. Superintendent Staley asked Principal Bruce Besnard to introduce the Cal Water Challenge Grand Prize Winners. Shasta Principal Bruce Besnard explained the California Water Service and the North American Association for Environmental Education recently sponsored an environmentally-focused, project-based contest to encourage students to explore innovative ways to conserve water. Kelli Voss's 5th grade class along with her student teacher, Sarah Greenberg, entered a project. Mrs. Voss's class won the Grand Prize and she received a \$2,500 dollar grant for her classroom and a fully-funded three day field trip to the Channel Islands for all of the students in her class. The following students presented information on their project and their trip: Alexa Agnew, Spencer Heath, Landon Williams, Peyton Ahumada and Anna Biertuempfel.

At 6:28 p.m. Teachers Matt Joiner and Michael Peck shared results of the 2015 SkillsUSA State Leadership Contest. The following students talked about their experiences and their plans for the future: Megan Thayer, Sarah Gray, Sydney Kleiner, Noah Welday, Jake Frank, Peter Gibson, Alex Brinkley, Chris Faltesek, Chase Jacobsen, and Joseph Marfil.

At 6:52 p.m. Director John Bohannon introduced the College Connection Teachers Robert Quist and Elaine Ellsmore, who shared information about the College Connection program. Students Moses Salgado from CHS; Singh Gosel from PVHS; Anna Vo from PVHS; and Megan Harry, CHS shared information about their experiences.

5. SUPERINTENDENT'S REPORT AND RECOGNITION

At 7:03 p.m. Assistant Superintendent Kevin Bultema presented a brief overview of the May Revision.

6. ANNOUNCEMENTS

At 7:09 p.m. Board Member Kaiser noted the women's soccer team was going to the World Cup.

7. ITEMS FROM THE FLOOR

At 7:10 p.m. There were no items from the floor

8. REPORTS FROM EMPLOYEE GROUPS REGARDING NEGOTIATIONS

At 7:11 p.m. brief reports were presented by Kevin Moretti for CUTA, Susie Cox for CSEA, and Phil Morgan for CUMA.

9. CONSENT CALENDAR

At 7:12 p.m. Board President Griffin asked if anyone would like to pull a consent item for further discussion. Board Clerk Hovey asked to pull item 9.1.1. and Board Vice President Robinson asked to pull item 9.3.4. Board Member Kaiser moved to approve the remaining Consent Items; seconded by Board Vice President Robinson.

9.1. GENERAL

9.1.1. This item was pulled for further discussion

9.1.2. Approved the Items Donated to the Chico Unified School District

Donor	Item	Recipient
Marvin Davidson for Laura's Literacy Foundation through the No. Valley Community Foundation	\$2,000.00	Citrus Elementary
Bob & Linda Fitzgerald	Cakes @ \$100.00	Citrus Elementary
Concourse Elite	Bus Pass @ \$25.00	Citrus Elementary
Jane W. Etz		Emma Wilson Elementary
Emma Wilson Elementary PTSA	\$1,188.35	Emma Wilson Elementary
Madelynn Schabert	\$230.00	Emma Wilson Elementary

MINUTES

Travis Moore	Plants @ \$100.00	Emma Wilson Elementary Little Chico Creek
Kaiser Permanente	\$120.00	Elementary
Rob & Carol Sylvester	2 Giants Tickets @ \$80.00	McManus Elementary
Mom's Restaurant		Rosedale Elementary
Thomas Tarmer	\$100.00	Chico High
CA Retired Teachers Div. 32	\$175.00	Chico High
Transfer Flow	Scrap Metal @ \$1,800.00	Pleasant Valley High
Chico West Incorporated		
PBA Community Construction	\$300.00	Fair View High

9.2. BOARD

- 9.2.1. Approved the Terms of Contract for Superintendent
- 9.2.2. Approved the Terms of Contract for Assistant Superintendent, Business Services

9.3. EDUCATIONAL SERVICES

- 9.3.1. Approved the Expulsion of Students with the Following IDs: 64468, 74018, 82935
- 9.3.2. Approved the 2015-2016 CIF Representatives to League
- 9.3.3. Approved the Obsolete Textbooks
- 9.3.4. This item was pulled for further discussion

9.4. BUSINESS SERVICES

- 9.4.1. Approved the Accounts Payable Warrants
- 9.4.2. Approved the Notice of Completion for Site Accessibility Upgrades Phase 1C

9.5. HUMAN RESOURCES**9.5.1. Approved the Certificated Human Resources Actions**

<u>Employee</u>	<u>Assignment</u>	<u>Effective</u>	<u>Comment</u>
<u>Leave Requests 2014/15</u>			
Barnum, Jane	Elementary	4/27-6/4/15	1.0 FTE Child Care
Maples, Michelle	Special Education	4/30-6/4/15	1.0 FTE Child Care
<u>Leave Requests 2015/16</u>			
Barnum, Jane	Elementary	2015/16	0.2 Child Care
Bowman, Dayna	Elementary	2015/16	0.2 FTE Personal (STRS Reduced Workload)
Brown, M. Sharon	Elementary	2015/16	0.2 FTE Child Care
Dickman, Kelsey	Secondary	2015/16	1.0 FTE Personal
Galler, David	Elementary	2015/16	0.2 FTE Personal (STRS Reduced Workload)
Henderson, Donna	Elementary	2015/16	0.4 FTE Personal (STRS Reduced Workload)
Henry, Debbie	Elementary	2015/16	0.2 FTE Personal (STRS Reduced Workload)
Hudson, Erica	Elementary	2015/16	0.1 FTE Child Care
Maples, Michelle	Special Education	2015/16	0.2 FTE Child Care

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McLean, M. Shannon	Secondary	2015/16	0.4 FTE Child Care
Pulliam, Glenn	Elementary	2015/16	0.4 FTE Personal (STRS Reduced Workload)
Scott, Ann	Nurse	2015/16	0.2FTE Personal
Sloan, Sharon	Elementary	2015/16	0.5 FTE Personal (STRS Reduced Workload)

Retirements/Resignations

Brenner, Sarah	Elementary	6/4/15	Resignation
Cross, Richard	Elem PE	6/5/15	Retirement
Dace, Jennifer	Elementary	6/5/15	Resignation
Georgalos, Jessica	Elementary	6/4/15	Resignation
Hanson, Robert	Secondary	6/5/15	Retirement
Hilton, Jill	Special Education	6/5/15	Retirement
Holt, Tiffany	Special Education	6/4/15	Resignation
Houser, Steve	Secondary	6/5/15	Retirement
Kissinger, Brittany	Elementary	6/4/15	Resignation
Koch, Lynn	Nurse	6/5/15	Retirement
McCandless, Caitlin	Special Education	7/10/15	Resignation
McNelis, Kaillee	Elementary	6/4/15	Resignation
Oster, Penny	Elem Fine Arts	6/5/15	Retirement
Parry, Wynona	Secondary	6/4/15	Resignation
Persson, Christine	Secondary	6/5/15	Retirement
Peters, Mark	Secondary	7/1/15	Retirement
Petlock, Ken	Secondary	6/4/15	Resignation
Quevedo, Kerry	Elementary	6/14/15	Retirement
Sanford, Melanie	Elementary	6/4/15	Resignation
Shockley, David	Secondary	6/5/15	Retirement
Soto, Francisco	Elementary	6/4/15	Resignation
Tineo, Gladys	Special Education	6/4/15	Resignation
Wagner, Patti	Elementary	6/5/15	Retirement
Williams, Doneld	Administration	6/30/15	Retirement

Summer School Appointments

<u>Employee</u>	<u>Position</u>
Allemandi, Jessica	Teacher
Anderson, Galen	Teacher
Archer, Susan	Teacher
Bilinsky, Elizabeth	Teacher
Bolden-Schleh, Sharon	Psychologist
Brandt, Holly	Teacher
Brown, Mary Jo	Teacher
Canales, Lindsay	Teacher
Carr, Christy	Teacher
Carr, Jeff	Teacher
Davison, Jason	Teacher

MINUTES

Derry, Alyeska	Speech Therapist
Erickson, Bonnie	Nurse
Feingold, Dana	Teacher
Feulner, Carla	Teacher
Garcia, Christine	Teacher
Gilliam, Amanda	Teacher
Gomes, Courtney	Speech Therapist
Hamilton, Joy	Teacher
Harris, Adelle	Teacher
Herrick, Angela	Teacher
Holman, Laura	Teacher
Kassel, Jeaner	Administrator
Krause, Michelle	Teacher
Marschall, Kim	Teacher
McCandless, Caitlin	Teacher
McLaughlin, Matt	Psychologist
Merritt-Cudney, Jacy	Teacher
Miller, Kate	Teacher
Moore, Sara	Speech Therapist
Neves-Dean, Michelle	Nurse
Olsen, Gayle	Teacher
Platt, Dustin	Teacher
Richer, Hayley	Teacher
Roady, Vince	Teacher
Roza, Carol	Teacher
Salindong, Debra	Teacher
Sauberan, Aaron	Administrator
Schmidt, Regina	Teacher
Silva, Nicole	Teacher
Tracy, Jeff	Teacher
Valim, Sarah	Teacher
Willson, Melissa	Teacher
Wyman, Catherine	Teacher

9.5.2. Approved the Classified Human Resources Actions

ACTION NAME	CLASS/LOCATION/ ASSIGNED HOURS	EFFECTIVE	COMMENTS
APPOINTMENT			
Anaya, Angelica	Elementary Guidance Specialist/Chapman/3.5	4/14/2015	New Position
Anderson, Sheila	Instructional Assistant/ Citrus/2.0	4/24/2015	New Position
Click, Christopher	Sr Maintenance Worker- HVAC/M & O/8.0	4/9/2015	Vacated Position
Cross, Sarah	LT Parent Classroom Aide- Restr/Emma Wilson/5.5	4/13/2015- 6/4/2015	New Limited Term Position
Freeman, Alicia	Elementary Guidance Specialist/Marigold/3.5	4/14/2015	New Position

MINUTES

Jaramillo, Brandon	IA-Special Education/ BJHS/6.0	4/14/2015	Vacated Position
Loza, Vanessa	Elementary Guidance Specialist/Shasta/3.0	4/21/2015	New Position
Loza, Vanessa	Elementary Guidance Specialist/Citrus/2.0	4/21/2015	New Position
Lucio, Patricia	IPS-Healthcare/ Rosedale/3.0	4/29/2015	Vacated Position
O'Malley, Celine	LT IA-Special Education/ Hooker Oak/3.0 & 3.0	4/20/2015- 6/4/2015	During Absence of Incumbent
O'Rear, Crystal	Nutrition Specialist/ Nutrition Svcs/8.0	4/28/2015	Vacated Position
Petersen, Andrea	IPS-Healthcare/LCC/6.0	4/28/2015	Vacated Position
Potoski, Dinah	School Bus Driver-Type 2/Transportation/5.8	4/10/2015	Vacated Position
Sands, Jeremiah	Custodian/CJHS/8.0	4/20/2015	Vacated Position
Smith, Andrea	Accountant/Business Office/8.0	4/22/2015	New Position
Wratten, Hannah	IPS-Healthcare/LCC/4.0	4/27/2015	Vacated Position

LEAVE OF ABSENCE

Kaufmann, Savannah	IPS-Classroom/Sierra View/4.0	5/6/2015	Amend End Date
Klingener, Sarah	IPS-Healthcare/PVHS/3.5 & 3.5	5/12/2015- 5/15/2015	Per CBA 5.1
Koll, Lynne	Accountant/Business Office/8.0	5/5/2015- 11/5/2015	Per CBA 5.3.3
Yuhnke, John	Delivery Worker/Nutrition Services/8.0	5/23/2015- 6/3/2015	Per CBA 5.3.3

RESIGNATION/TERMINATION

Nelson, Samantha	Parent Classroom Aide- Restr/Parkview/3.3	4/15/2015	Voluntary Resignation
Employee #1807		4/19/2015	Deceased
Hambrock, Rachal	LT IPS-Healthcare/Loma Vista/6.0	4/16/2015	End Limited Term Position
Love, Katie	IPS-Classroom/ Chapman/6.0	4/10/2015	Voluntary Resignation
Nemat-Nasser, David	LT Sr Custodian/ Chapman/8.0	3/13/2015	End Limited Term Position
Plascencia, Maria	Cafeteria Cook Small School/Sherwood Montessori/4.0	4/8/2015	Voluntary Resignation
Thornton, Ann Marie	Cafeteria Assistant/ BJHS/2.5	4/30/2015	Voluntary Resignation

RESIGNED ONLY POSITION LISTED

Lucio, Patricia	IPS-Healthcare/Loma Vista/6.0	4/28/2015	Voluntary Reduction in Hours
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MINUTES

O'Malley, Celine	LT IA-Special Education/ Wildflower/3.0	4/19/2015	End Limited Term Position
Petersen, Andrea	IPS-Classroom/LCC/6.0	4/27/2015	Voluntary Transfer
Sands, Jeremiah	Cafeteria Assistant/ Rosedale/3.0	4/19/2015	Transfer w/Increased Hours

(Consent Vote)

AYES: Griffin, Robinson, Hovey, Kaiser, Loustale

NOES: None

ABSENT: None

10. DISCUSSION/ACTION CALENDAR**ITEMS REMOVED FROM CONSENT FOR FURTHER DISCUSSION****9.1.1. Consider Approval of Minutes of Regular Session on April 15, 2015, and Special Session on May 6, 2015**

At 7:11 p.m. Board Clerk Hovey stated she pulled this item as she was not present at the Special Session on May 6, 2015, and wanted to abstain from the vote. She then moved to approve the Minutes of the Regular Session on April 15, 2015; seconded by Board Vice President Robinson

AYES: Griffin, Robinson, Hovey, Kaiser, Loustale

NOES: None

ABSENT: None

Board Vice President Robinson moved to approve the minutes from the Special Session on May 6, 2015; seconded by Board Member Loustale

AYES: Griffin, Robinson, Kaiser, Loustale

NOES: None

ABSTAIN: Hovey

ABSENT: None

9.3.4. Consider Approval of the Consultant Agreement with Chico Area Recreation and Park District to Implement the State After School Education and Safety Grant

Board Vice President Robinson's questions about the status of the grant were addressed by Director Janet Brinson. Board Vice President Robinson moved to approve the Consultant Agreement; seconded by Board Clerk Hovey.

AYES: Griffin, Robinson, Hovey, Kaiser, Loustale

NOES: None

ABSENT: None

10.1. EDUCATIONAL SERVICES**10.1.1. Discussion/Action: Common Core Implementation Funds**

At 6:44 p.m. Assistant Superintendent Dave Scott presented an overview of the Common Core Implementation Funds (CCIF) spending plan and the need to reallocate the professional development funds. Director John Vincent addressed the technology questions. Board Member Kaiser moved to approve the reallocation of the remaining professional development funds to the instructional technology allotment for the purpose of purchasing additional instructional technology resources; seconded by Board Vice President Robinson.

AYES: Griffin, Robinson, Hovey, Kaiser, Loustale

NOES: None

ABSENT: None

MINUTES

10.1.2. Discussion/Action: Edmentum (Plato) Online Curriculum

At 7:27 p.m. Director John Bohannon presented information on the Edmentum (Plato) Online Curriculum which if approved will be available to students in grades 7-12. Board Member Kaiser moved to approve the expenditure of \$65,750 for a two-year agreement with Edmentum (Plato) Online Curriculum; seconded by Board Clerk Hovey.

AYES: Griffin, Robinson, Hovey, Kaiser, Loustale

NOES: None

ABSENT: None

10.2. BUSINESS SERVICES**10.2.1. Discussion/Action: Bid Approval for Safety and Security Window Coverings at Shasta, Sierra View and Little Chico Creek**

At 6:48 p.m. Director Julie Kistle presented information on the bids received, funding, and made a recommendation to approve the lowest bidder, Northstate Blinds. Board Clerk Hovey moved to authorize the Superintendent or designee to enter into an agreement with Northstate Blinds out of Redding for window coverings and installation at Shasta Elementary, Sierra View Elementary and Little Chico Creek Elementary; seconded by Board Member Loustale.

AYES: Griffin, Robinson, Hovey, Kaiser, Loustale

NOES: None

ABSENT: None

10.2.2. Discussion/Action: California Clean Energy Act-Proposition 39 Rooftop HVAC Package Unit Replacement Lease-Leaseback Project at Various Sites

At 6:56 p.m. Director Julie Kistle presented information on the RFP process and noted proposals are not due until June 4, 2015, so was asking for pre-authorization to accept the lowest bid as long as it was within the budget. Board Member Kaiser moved to pre-authorize the Superintendent or designee to enter into a Lease-Leaseback Agreement with a construction firm with a Guaranteed Maximum Price (GMP) within the budget of \$193,108 to perform the Year One Rooftop HVAC Package Unit Replacements at: Bidwell Jr. High, Chico Jr. High and Citrus Elementary schools; seconded by Board Vice President Robinson.

AYES: Griffin, Robinson, Hovey, Kaiser, Loustale

NOES: None

ABSENT: None

10.2.3. Discussion/Action: California Clean Energy Act-Proposition 39 Lighting Retrofit Projects & Measure E Phase 1 Safety & Security Exterior Lighting

At 7:24 p.m. Director Julie Kistle presented information on the bidding procedure and explained that bids are not due until June 4, 2015, so was asking for pre-authorization to enter into an agreement with the lowest bidder. Board Clerk Hovey moved to pre-authorize the Superintendent or designee to enter into an agreement with the construction firm within the budget of \$150,000 for the Lighting Retrofit Projects in combination with new exterior lighting additions at: Bidwell Jr. High, Chico Jr. High, Citrus, Emma Wilson Elementary, Hooker Oak and Sierra View Elementary schools; seconded by Board Member Loustale.

AYES: Griffin, Robinson, Hovey, Kaiser, Loustale

NOES: None

ABSENT: None

MINUTES

10.2.4. Discussion/Action: Resolution 1291-15 – Housing & Community Development (HCD) Relocatables – Certification of Non-Use

At 7:36 p.m. Assistant Superintendent Kevin Bultema presented information on Resolution 1291-15. Board Member Kaiser moved to approve Resolution 1291-15, Housing and Community Development (HCD) Relocatables – Certification of Non-Use; seconded by Board Clerk Hovey.

AYES: Griffin, Robinson, Hovey, Kaiser, Loustale

NOES: None

ABSENT: None

10.2.5. Discussion/Action: Resolution 1292-15 – Plan Summary for Section 125 Flexible Spending Plan

At 7:43 p.m. Assistant Superintendent Kevin Bultema presented information on Resolution 1292-15. Board Clerk Hovey moved to approve Resolution 1292-15, Plan Summary for Section 125 Flexible Spending Plan, selecting Horace Mann (Pay Flex) as the new provider for the Flexible Spending Plan benefits beginning in July 2015; seconded by Board Member Loustale.

AYES: Griffin, Robinson, Hovey, Kaiser, Loustale

NOES: None

ABSENT: None

10.2.6. Discussion/Action: Security Camera Installations Update / Recommendation

At 7:44 p.m. Assistant Superintendent Kevin Bultema noted the improved cabling installed at our schools provides an opportunity to update and improve security camera installation throughout the district. Pleasant Valley High Principal John Shepherd and Facilities Use Coordinator Phil Morgan presented an update on current use of cameras. Board Member Kaiser moved to approve a district-wide, phased approach to installation of security cameras at school sites; seconded by Board Vice President Robinson.

AYES: Griffin, Robinson, Hovey, Kaiser, Loustale

NOES: None

ABSENT: None

10.3. HUMAN RESOURCES**10.3.1. Discussion/Action: Public Disclosure of AB 1200 Document and Approval of a Tentative Agreement between CUSD and CSEA, Chapter 110**

At 8:03 p.m. Assistant Superintendent Bob Feaster presented information on the Tentative Agreement between CUSD and CSEA, Chapter 110. Assistant Superintendent Kevin Bultema presented information on the fiscal impact it would have on the district. Board Vice President Robinson moved to approve the AB 1200 Document and the Tentative Agreement between CUSD and CSEA, Chapter 110; seconded by Board Member Kaiser.

AYES: Griffin, Robinson, Hovey, Kaiser, Loustale

NOES: None

ABSENT: None

10.3.2. Discussion/Action: Public Disclosure of AB 1200 Document and Approval of a Tentative Agreement between CUSD and CUMA

At 8:09 p.m. Assistant Superintendent Bob Feaster presented information on the Tentative Agreement between CUSD and CUMA. Assistant Superintendent Kevin Bultema presented information on the fiscal impact it would have on the district. Board Member Kaiser moved to approve the AB 1200 Document and the Tentative Agreement between CUSD and CUMA; seconded by Board Vice

MINUTES

President Robinson.

AYES: Griffin, Robinson, Hovey, Kaiser, Loustale

NOES: None

ABSENT: None

10.3.3. Discussion/Action: Resolution 1293-15 – Teacher Appreciation Day

At 8:16 p.m. Assistant Superintendent Bob Feaster presented information on Resolution 1293-15. Board Member Kaiser moved to approve Resolution 1293-15; seconded by Board Member Loustale.

AYES: Griffin, Robinson, Hovey, Kaiser, Loustale

NOES: None

ABSENT: None

10.3.4. Discussion/Action: Resolution 1294-15, Classified School Employee Week

At 8:18 p.m. Assistant Superintendent Bob Feaster presented information on Resolution 1294-15. Board Member Hovey moved to approve Resolution 1294-15; seconded by Board Vice President Robinson.

AYES: Griffin, Robinson, Hovey, Kaiser, Loustale

NOES: None

ABSENT: None

11. ITEMS FROM THE FLOOR

At 8:22 p.m. there were no items from the floor.

12. ANNOUNCEMENTS

At 8:23 p.m. there were no announcements.

13. ADJOURNMENT

At 8:24 p.m. Board President Griffin adjourned the open meeting and announced the Board was returning to Closed Session.

14. RECONVENE TO REGULAR SESSION

3.1. Call to Order

3.2. Report Action Taken in Closed Session

At 9:31 p.m. Board President Griffin stated there was nothing to report from Closed Session

15. ADJOURNMENT

At 9:32 p.m. Board President Griffin adjourned the meeting.

:mm

APPROVED:

Board of Education

Administration

MINUTES**1. CALL TO ORDER**

At 5:00 p.m. Board President Griffin called the meeting to order in the Large Conference Room at the Chico Unified District Office at 1163 East 7th St. and announced the Board was moving into Closed Session and asked for public comment on closed session items.

Present: Griffin, Robinson, Hovey, Loustale

Absent: Kaiser

1.1. Public comment on closed session items

There was no public comment on Closed Session Items.

2. CLOSED SESSION**2.1. Conference with Legal Counsel - Existing Litigation**

per Government Code §54956.9
OAH Case Nos. 2014120106 and
2015030830

Attending

Kelly Staley, Superintendent
Bob Feaster, Asst. Superintendent
Dave Scott, Asst. Superintendent
Kevin Bultema, Asst. Superintendent
Eric Snedeker, Director
Paul Gant, Attorney at Law

3. RECONVENE TO REGULAR SESSION**3.1. Call to Order**

At 6:01 p.m. Board President Griffin called the meeting to order.

3.2. Report Action Taken in Closed Session

At 6:02 p.m. Board President Griffin announced the Board had been in Closed Session and had met with legal counsel regarding one matter of special education litigation and on a unanimous vote of 4-0 approved a proposed settlement that granted services, reimbursement of assessments and related costs and attorney fees to the parent's attorney in exchange for a release of all education related claims.

4. ADJOURNMENT

At 6:03 p.m. Board President Griffin adjourned the meeting.

:mm

APPROVED:

Board of Education

Administration

DONATIONS/GIFTS

10.1.2.
Page 1 of 1

Donor	Item	Recipient
Rupp Research	\$100.00	Elementary Fine Arts
Sandra Villasenor	\$230.00	Emma Wilson Elementary
Kim Stelzriede	\$230.00	Emma Wilson Elementary
Suzanne Moncrief	\$230.00	Emma Wilson Elementary
Korey Miller	\$230.00	Emma Wilson Elementary
Steven Mendonca	\$230.00	Emma Wilson Elementary
Jimmy Lee Sole Prop	\$230.00	Emma Wilson Elementary
Bryan Heyeck	\$230.00	Emma Wilson Elementary
Marilyn Ortmanson	\$230.00	Emma Wilson Elementary
Imran Babu	\$230.00	Emma Wilson Elementary
Katie Alves	\$230.00	Emma Wilson Elementary
Shelley Whitfield	\$230.00	Emma Wilson Elementary
Tiffany Wilhelm	\$230.00	Emma Wilson Elementary
Brian Spina	\$200.00	Hooker Oak
Michael Townsen	HP Stream Notebook @ \$215.00	Marigold Elementary
YourCause, LLC Trustee for PG&E		
Donor: Tino Nava	\$249.00	Chico Jr. High
MJHS Basketball Club	\$350.00	Marsh Jr. High
Wells Fargo Community Support		
Campaign	\$90.00	Marsh Jr. High
Michelle Quist (Herff Jones)	\$600.00	Marsh Jr. High
North Valley Ag Services	Ag Products @ \$56.08	Chico High
Chico Rotary Club Foundation	\$330.00	Pleasant Valley High
PVHS PTSA	\$2,000.00	Pleasant Valley High
The University Foundation, CSUC	\$400.00	Pleasant Valley High
Sam Ballard / Sam's Hair Fantastic	Training & Hair Cuts @ \$800.00	Fair View High
Tory Zellick	\$350.00	Fair View High
Bernard Vigallon	\$700.00	Fair View High
Sally & Dave Scott	\$250.00	Fair View High

AGENDA ITEM: Field Trip Request for PVHS ASB to Attend an Event Planning Retreat at Marin Headlands Institute in Marin, CA

Prepared by: Lance Brogden, Activities Director

☒ Consent

Board Date June 17, 2015

☐ Information Only

☐ Discussion/Action

Background Information

PVHS ASB class has taken a summer retreat or camp every year for the past 20 years to prepare for the upcoming school year (2015-16). We have an excellent tradition of team building, planning, and student learning at these events.

Educational Implications

Extra-curricular activities are an integral piece to student learning and socialization. ASB is responsible for creating and/or supporting many of these events. Thus a well-trained and strong ASB student group impacts the school year.

Fiscal Implications

All costs are covered by the site ASB fund.

CHICO UNIFIED SCHOOL DISTRICT

1163 East Seventh Street
Chico, CA 95928-5999
(530) 891-3000

10.2.3.
Page 2 of 2

FIELD TRIP REQUEST

TO: CUSD Board of Education

Date: 6-1-2015

FROM: Lance Brogden

School/Dept.: PVHS ASB

SUBJECT: Field Trip Request

Request is for Pleasant Valley High School Student Government
(grade/class/group)

Destination: Marin Headlands Institute - Marin, CA Activity: Retreat, event planning

from Aug 5, 2015 / 8 AM to Aug 7 2015 / 4 PM
(dates) / (times) (dates) / (times)

Rationale for Trip: To continue the 20 year tradition of a retreat or camp to plan for the upcoming year and team build in an effort to develop a strong group of PVHS community leaders.

Number of Students Attending: 40 Teachers Attending: 4 Parents Attending: 0
Student/Adult Ratio: 10/1

Transportation: Private Cars yes CUSD Bus _____ Charter Bus Name _____
Other: CUSD Vans

All requests for bus or charter transportation must go through the transportation department - NO EXCEPTIONS.

ESTIMATED EXPENSES:

Fees \$ _____ Substitute Costs \$ 0 Meals \$ 3,300.00
Lodging \$ 3,300.00 Transportation \$ 600 Other Costs \$ 400.00

ACCOUNT NAME(S), NUMBER(S) and AMOUNT(S):

Name PVHS ASB Acct. #: ASB 320-224 \$ 7,000.00
Name _____ Acct. #: _____ \$ _____

[Signature] 6-1-15
Requesting Party Date

[Signature] 6/1/15 ☒ Approve/Minor ☐ Do not Approve/Minor
Site Principal Date or Recommend/Major or Not Recommended/Major
(If transporting by bus or Charter)

Director of Transportation Date

IF MAJOR FIELD TRIP

[Signature] 6/3/15 ☒ Recommend ☐ Not Recommended
Director of Educational Services Date

Board Action Date

AGENDA ITEM: Consultant Agreement with Foley Jones and Associates

Prepared by: Janet Brinson, Director

☒ Consent

Board Date June 17, 2015

☐ Information Only

☐ Discussion/Action

Background Information

Foley Jones & Associates will provide assistance in the management of evaluation and Data collection for each school site participating in the ASES/ 21st CCLC programs; Technical assistance, and monthly site reviews and annual performance reports. In Addition, a Foley Jones' representative will attend monthly collaborative planning meetings and develop, write, and submit annual reports for ASES and 21st Century After School Programs. An evaluator is required for the ASES/ 21st CCLC programs.

Educational Implications

Provide academic, enrichment, and recreation activities for students.
Provide a safe and healthy environment conducive to learning.

Fiscal Implications

No impact to the General Fund.

Mandatory Instructions
(click to view)

CA#

CHICO UNIFIED SCHOOL DISTRICT
Business Services
1163 E. 7th Street, Chico, CA 95928
(530) 891-3000

CONSULTANT AGREEMENT

1. A completed BS10a. "Certificate of Independent Consultant Agreement" guideline is:
☒ On File (click to view) ☐ Attached if not on file
2. A completed W9 "Request for Taxpayer Identification Number and Certification" form is:
☒ On File (click to view) ☐ Attached if not on file

This Agreement to furnish certain consulting services is made by and between Chico Unified School District and:

Name: Foley Jones & Associates, LLC
Street Address/POB: PO Box 8661
City, State, Zip Code: Woodland, CA 95667
Phone: (530) 908-4604
Taxpayer ID/SSN: 27-4556161

This agreement will be in effect from: July 1, 2015 to: 6/30/2016

Location(s) of Services:

Chico Unified School District (various sites)

3. **Scope of Work to be performed: (attach separate sheet if necessary)**
 Manage annual evaluation and data collection plan; provide technical assistance, monthly reviews; annual performance reports; attend monthly collaborative planning meetings; and develop, write & submit annual reports for CCLC and ASES programs. Participate in grant re-writes for existing prgrm.
4. **Goal (Strategic Plan, Site Plan, Other) to be achieved as a result of Consultant Services:**
 Provide academic, enrichment, and recreation activities for students. Provide a safe and healthy environment conducive to learning.
5. **Funding/Programs Affected: (corresponding to accounts below)**
 - 1) After School Education and Safety Programs (ASES)
 - 2) 21st Century Community Learning Center After School Programs (21st CCLC)
 - 3)

6.	Pct. (%)	Fund	Resource	Proj/Yr	Goal	Function	Object	Site	Manager
1)	23	01	6010	0	1032	1000	5800	570	6700
2)	45	01	4124	0	1037	1000	5800	570	6700
3)	32	01	4124	0	1039	1000	5800	570	6700

7. Is there an impact to the General Fund, Unrestricted funding? ☐ Yes ☒ No

8. **Payment to Consultant:** For services actually rendered and supported by Consultant initiated invoices, the District will pay consultant not to exceed the payment criteria as follows:

\$ 33,000.00 Per Unit, times 1.00 #Units = \$ 33,000.00 **Total for Services**

9. Additional Expenses

\$		Total of Additional
\$	\$ 0.00	Expenses
	\$ 33,000.00	Grand Total

Amounts of \$5,001.00 or more require Board Approval: (date to Board)

CONSULTANT TERMS AND CONDITIONS

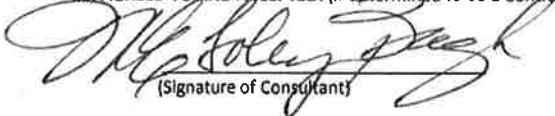
(Applicable, unless determined to be Contract Employee-See BS 10a)

CA#

Consultant Name: Foley Jones & Associates, LLC

1. The Consultant will perform said services independently, not as an employee of the District; therefore, the District is not liable for worker's compensation or unemployment benefits in connection with this Consultant Agreement. Consultant shall assume full responsibility for payment of all Federal, State and Local taxes or contributions, including Unemployment Insurance, Social Security, and Income Taxes with respect to Consultant's employees.
2. Consultant shall furnish, at his/her own expense, all labor, materials, equipment and other items necessary to carry out the terms of this Agreement, unless agreed upon under Additional Expenses on page I of this Agreement.
3. In the performance of the work herein contemplated, Consultant is an independent contractor, with the authority to control and direct the performance of the details of the work, the District being interested in the results obtained.
4. If applicable, the Consultant will certify in writing, using Administration Form #3515.6, that criminal background checks have been completed as per Board Policy #3515.6 prior to commencement of services. This requirement also applies to any subcontractors or employees utilized by the Consultant.
5. Consultant agrees to defend, indemnify and hold harmless the District, its Board of Trustees, employees and agents from any and all liability or loss arising in any way out of Consultant's negligence in the performance of this Agreement, including, but not limited to, any claim due to injury and/or damage sustained by Consultant, and/or the Consultant's employee or agents.
6. Consultant will provide to Assistant Superintendent, Business Services, upon request, a Certificate of Insurance showing a minimum \$1,000,000 combined single limits of general liability and automobile coverage as required by the District.
7. Neither party shall assign nor delegate any part of this Agreement without the written consent of the other party.
8. The work completed herein must meet the approval of the District and shall be subject to the District's general right of inspection to secure the satisfactory completion thereof. Consultant agrees to comply with all Federal, State, Municipal and District laws, rules and regulations that are now, or may in the future become applicable to Consultant, Consultant's business, equipment and personnel engaged in operations covered by this Agreement or occurring out of the performance of such operations.
9. The District will determine whether the Consultant will be paid by vendor check as a Consultant or payroll check as a Contract Employee (with taxes withheld) by reviewing the completed Certificate of Independent Consultant Agreement (a blank sample may be viewed at: [http://www.chlcousd.org/documents/BUSINESS/Consultant Agreement/BS 10a 11 04 rev.pdf](http://www.chlcousd.org/documents/BUSINESS/Consultant%20Agreement/BS%2010a%2011%2004%20rev.pdf). IRS publication SWR 40 and IRS Ruling 87-41 will assist in determining the payment method applied to this Agreement).
10. Consultant shall provide an original invoice to the Originating Administrator. Consultant shall be paid within 30 days of receipt of invoice and authorization of payment forwarded to the CUSD Accounts Payable department along with the original invoice.
11. Either party may terminate this agreement, with or without cause, upon 30 days' written notice to the other. Vendor shall be paid for work actually performed as of the date of receipt of such notice.

12. AGREED TO AND ACCEPTED: (If determined to be a Contract Employee, a payroll check will be issued with applicable taxes withheld.)


(Signature of Consultant)

MaryEllen Foley Bergh

(Printed Name)

6/14/2015
Date

13. RECOMMENDED:


(Signature of Originating Administrator)

Janet Brinson, Dir Ed Serv

(Printed Name)

5/29/15
Date

14. APPROVED:

(Signature of District Administrator, or Director of Categorical Programs)

David Scott, Asst. Sup

(Printed Name)

Date

APPROVED:

☐

Consultant

☐

Contract Employee


(Signature of District Admin, Business Services)

Kevin J. Bultema

(Printed Name)

6-2-15
Date

15. Authorization for Payment:

CHECK REQUIRED (Invoice to accompany payment request):

☐

Partial Payment through:

Date

☐

Full or Final Payment

DISPOSITION OF CHECK by Accounts Payable:

(check released upon completion of services)

☐

Send to Site Administrator:

(Date Check Required)

☐

Mail to Consultant

\$

(Amount)

(Originating Administrator Signature- Use Blue Ink)

(Date)

PROPOSED AGENDA ITEM: Skyway House Consultant Agreement

Prepared by: David McKay, Principal

☒ Consent

Board Date June 17, 2014

☐ Information Only

☐ Discussion/Action

Background Information

Chico Unified School District and the Butte County Sheriff's Office entered into a collaborative partnership for the submission of a Byrne JAG grant. The grant was awarded for implementation during the 2014-15 school year. The premise of the grant is very similar to the existing YouthBuild grant.

The Byrne JAG grant, "From Custody to Community" is a YouthBuild/ Butte County Collaborative (YB-BCC) partnership. The program will identify young adult offenders, 16-24 years of age scheduled to re-enter local communities. These youth will be enrolled in the YB program in order to complete any lingering educational requirements and to train for the workforce.

A collaborative partner in this endeavor will be the Skyway House. The Skyway House staff will play an integral role for youth who are battling substance abuse. Substance abuse treatment include outpatient group and individual counseling sessions and possible recovery residences for 90 days for participating individuals.

Educational Implications

The ultimate goal for the YB-BCC grant and the supporting partnerships is to provide opportunities for struggling youth between the ages of 16-24 to begin again. This collaboration will provide the students with educational, career and sober living opportunities.

Fiscal Implications

There are no impacts to the general fund. All YB-BCC and partner activities will be paid for out of the Byrne JAG grant funds.

CHICO UNIFIED SCHOOL DISTRICT
Business Services
1163 E. 7th Street, Chico, CA 95928
(530) 891-3000

CONSULTANT AGREEMENT

1. A completed BS10a. "Certificate of Independent Consultant Agreement" guideline is:
☐ On File (click to view) ☒ Attached if not on file
2. A completed W9 "Request for Taxpayer Identification Number and Certification" form is:
☐ On File (click to view) ☒ Attached if not on file

This Agreement to furnish certain consulting services is made by and between Chico Unified School District and:

Name: Skyway House
Street Address/POB: 40 Landing Circle
City, State, Zip Code: Chico, CA 96973
Phone: (530) 898-8326
Taxpayer ID/SSN: 35-2520649

This agreement will be in effect from: July 1, 2015 to: June 30, 2016

Location(s) of Services:

Skyway House, Butte County Jail, YBC Facility

3. Scope of Work to be performed: (attach separate sheet if necessary)
Please see attached.
4. Goal (Strategic Plan, Site Plan, Other) to be achieved as a result of Consultant Services:
To provide a safe, supportive, healthy, and engaging environment for learning to take place
To build effective partnerships with our constituents
5. Funding/Programs Affected: (corresponding to accounts below)
1) Byrne-JAG Grant
2)
3)

6.	Pct. (%)	Fund	Resource	Proj/Yr	Goal	Function	Object	Site	Manager
1)	100%	01	9150	0	3800	1000	5800	570	6700
2)							5800		
3)							5800		

7. Is there an impact to the General Fund, Unrestricted funding? ☐ Yes ☒ No

8. Payment to Consultant: For services actually rendered and supported by Consultant initiated invoices, the District will pay consultant not to exceed the payment criteria as follows:

\$ 4,625.00 Per Unit, times 12.00 #Units = \$ 55,500.00 Total for Services

9. Additional Expenses

\$
\$

Total of Additional
Expenses
\$ 0.00
\$ 55,500.00 Grand Total

Amounts of \$5,001.00 or more require Board Approval: (date to Board)

CONSULTANT TERMS AND CONDITIONS

(Applicable, unless determined to be Contract Employee-See BS 10a)

Consultant Name: Skyway House

1. The Consultant will perform said services independently, not as an employee of the District; therefore, the District is not liable for worker's compensation or unemployment benefits in connection with this Consultant Agreement. Consultant shall assume full responsibility for payment of all Federal, State and Local taxes or contributions, including Unemployment Insurance, Social Security, and Income Taxes with respect to Consultant's employees.
2. Consultant shall furnish, at his/her own expense, all labor, materials, equipment and other items necessary to carry out the terms of this Agreement, unless agreed upon under Additional Expenses on page I of this Agreement.
3. In the performance of the work herein contemplated, Consultant is an independent contractor, with the authority to control and direct the performance of the details of the work, the District being interested in the results obtained.
4. If applicable, the Consultant will certify in writing, using Administration Form #3515.6., that criminal background checks have been completed as per Board Policy #3515.6 prior to commencement of services. This requirement also applies to any subcontractors or employees utilized by the Consultant.
5. Consultant agrees to defend, indemnify and hold harmless the District, its Board of Trustees, employees and agents from any and all liability or loss arising in any way out of Consultant's negligence in the performance of this Agreement, including, but not limited to, any claim due to injury and/or damage sustained by Consultant, and/or the Consultant's employee or agents.
6. Consultant will provide to Assistant Superintendent, Business Services, upon request, a Certificate of Insurance showing a minimum \$1,000,000 combined single limits of general liability and automobile coverage as required by the District.
7. Neither party shall assign nor delegate any part of this Agreement without the written consent of the other party.
8. The work completed herein must meet the approval of the District and shall be subject to the District's general right of inspection to secure the satisfactory completion thereof. Consultant agrees to comply with all Federal, State, Municipal and District laws, rules and regulations that are now, or may in the future become applicable to Consultant, Consultant's business, equipment and personnel engaged in operations covered by this Agreement or occurring out of the performance of such operations.
9. The District will determine whether the Consultant will be paid by vendor check as a Consultant or payroll check as a Contract Employee (with taxes withheld) by reviewing the completed Certificate of Independent Consultant Agreement (a blank sample may be viewed at: http://www.chicousd.org/documents/BUSINESS/Consultant_Agreement/BS_10a_11_04_rev.pdf. IRS publication SWR 40 and IRS Ruling 87-41 will assist in determining the payment method applied to this Agreement.
10. Consultant shall provide an original invoice to the Originating Administrator. Consultant shall be paid within 30 days of receipt of invoice and authorization of payment forwarded to the CUSD Accounts Payable department along with the original invoice.
11. Either party may terminate this agreement, with or without cause, upon 30 days' written notice to the other. Vendor shall be paid for work actually performed as of the date of receipt of such notice.

12. **AGREED TO AND ACCEPTED:** (If determined to be a Contract Employee, a payroll check will be issued with applicable taxes withheld.)


(Signature of Consultant)

Jennifer Carvalho
(Printed Name)

6/5/15
Date


13. **RECOMMENDED:**


(Signature of Originating Administrator)

David S. McKay
(Printed Name)

6/5/2015
Date

14. **APPROVED:**


(Signature of District Administrator, or Director of Categorical Programs)

Janet L Brinson
(Printed Name)

6/5/15
Date

APPROVED:

Consultant



Contract Employee

(Signature of District Admin, Business Services)

(Printed Name)

Date

15. Authorization for Payment:

CHECK REQUIRED (Invoice to accompany payment request):



Partial Payment through:

Date



Full or Final Payment

DISPOSITION OF CHECK by Accounts Payable:

(check released upon completion of services)



Send to Site Administrator:

(Date Check Required)



Mail to Consultant

\$
(Amount)

(Originating Administrator Signature- Use Blue Ink)

(Date)

AGENDA ITEM: Chico Area Recreation District (CARD)

Prepared by: Janet Brinson

☒ Consent

Board Date 6/17/15

☐ Information Only

☐ Discussion/Action

Background Information

CARD partners with Chico Unified School District to implement the federal and state grants (21st CCLC and ASES) as approved at Chapman, Citrus, McManus, Neal Dow, Parkview, and Rosedale. CARD provides trained and supervised recreation and enrichment teachers and supplies for the 2015-2016 school year.

Educational Implications

The goal of the 21st CCLC and ASES grant programs is to increase student achievement in reading, language arts, and mathematics, and provide a safe and healthy environment conducive to learning.

Fiscal Implications

None to the General Fund.

Mandatory Instructions
(click to view)

CA#

CHICO UNIFIED SCHOOL DISTRICT
Business Services
1163 E. 7th Street, Chico, CA 95928
(530) 891-3000

CONSULTANT AGREEMENT

1. A completed BS10a. "Certificate of Independent Consultant Agreement" guideline is:
☒ On File (click to view) ☐ Attached if not on file
2. A completed W9 "Request for Taxpayer Identification Number and Certification" form is:
☒ On File (click to view) ☐ Attached if not on file

This Agreement to furnish certain consulting services is made by and between Chico Unified School District and:

Name: Chico Area Recreation District (CARD)
Street Address/POB: 545 Vallombrosa Avenue
City, State, Zip Code: Chico, CA 96926
Phone: (530) 895-4711
Taxpayer ID/SSN: 94-11156263

This agreement will be in effect from: 08-01-2015 to: 06302016

Location(s) of Services:

Chapman, Citrus, McManus, Neal Dow, Parkview, and Rosedale

3. **Scope of Work to be performed: (attach separate sheet if necessary)**
 Subject to the availability of resources, CARD will provide trained and supervised Recreation Directors/Leaders & Enrichment Teachers and CARD Supplies for the 2015-2016 school year in the After School Program. Administrative costs will not exceed 10%
4. **Goal (Strategic Plan, Site Plan, Other) to be achieved as a result of Consultant Services:**
 Increase student achievement in reading, language arts, and Mathematics. Provide a safe and healthy environment conducive to learning.
5. **Funding/Programs Affected: (corresponding to accounts below)**
 - 1) After School Education and Safety Program (ASES)
 - 2)
 - 3)

6.	Pct. (%)	Fund	Resource	Proj/Yr	Goal	Function	Object	Site	Manager
1)	100	01	6010	0	1032	1000	5800	570	6700
2)							5800		
3)							5800		

7. Is there an impact to the General Fund, Unrestricted funding? ☐ Yes ☒ No

8. **Payment to Consultant:** For services actually rendered and supported by Consultant initiated invoices, the District will pay consultant not to exceed the payment criteria as follows:

\$ 553,587.28 Per Unit, times 1.00 #Units = \$ 553,587.28 **Total for Services**

9. Additional Expenses

\$
\$

Total of Additional
 Expenses
 \$ 0.00
 \$ 553,587.28 **Grand Total**

Amounts of \$5,001.00 or more require Board Approval: (date to Board)

revised 7/2012 me
 RECEIVED JUN 08 2016

CONSULTANT TERMS AND CONDITIONS

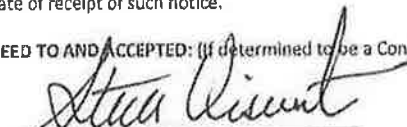
(Applicable, unless determined to be Contract Employee-See BS 10a)

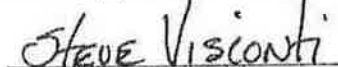
CA#

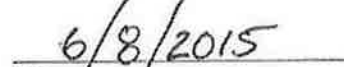
Consultant Name: Chico Area Recreation District (CARD)

1. The Consultant will perform said services Independently, not as an employee of the District; therefore, the District is not liable for worker's compensation or unemployment benefits in connection with this Consultant Agreement. Consultant shall assume full responsibility for payment of all Federal, State and Local taxes or contributions, including Unemployment Insurance, Social Security, and Income Taxes with respect to Consultant's employees.
2. Consultant shall furnish, at his/her own expense, all labor, materials, equipment and other items necessary to carry out the terms of this Agreement, unless agreed upon under Additional Expenses on page 1 of this Agreement.
3. In the performance of the work herein contemplated, Consultant is an Independent contractor, with the authority to control and direct the performance of the details of the work, the District being interested in the results obtained.
4. If applicable, the Consultant will certify in writing, using Administration Form #3515.6, that criminal background checks have been completed as per Board Policy #3515.6 prior to commencement of services. This requirement also applies to any subcontractors or employees utilized by the Consultant.
5. Consultant agrees to defend, indemnify and hold harmless the District, its Board of Trustees, employees and agents from any and all liability or loss arising in any way out of Consultant's negligence in the performance of this Agreement, including, but not limited to, any claim due to injury and/or damage sustained by Consultant, and/or the Consultant's employee or agents.
6. Consultant will provide to Assistant Superintendent, Business Services, upon request, a Certificate of Insurance showing a minimum \$1,000,000 combined single limits of general liability and automobile coverage as required by the District.
7. Neither party shall assign nor delegate any part of this Agreement without the written consent of the other party.
8. The work completed herein must meet the approval of the District and shall be subject to the District's general right of inspection to secure the satisfactory completion thereof. Consultant agrees to comply with all Federal, State, Municipal and District laws, rules and regulations that are now, or may in the future become applicable to Consultant, Consultant's business, equipment and personnel engaged in operations covered by this Agreement or occurring out of the performance of such operations.
9. The District will determine whether the Consultant will be paid by vendor check as a Consultant or payroll check as a Contract Employee (with taxes withheld) by reviewing the completed Certificate of Independent Consultant Agreement (a blank sample may be viewed at: http://www.chicousd.org/documents/BUSINESS/Consultant_Agreement/BS_10a_11_04_rev.pdf). IRS publication SWR 40 and IRS Ruling 87-41 will assist in determining the payment method applied to this Agreement.
10. Consultant shall provide an original Invoice to the Originating Administrator. Consultant shall be paid within 30 days of receipt of Invoice and authorization of payment forwarded to the CUSD Accounts Payable department along with the original Invoice.
11. Either party may terminate this agreement, with or without cause, upon 30 days' written notice to the other. Vendor shall be paid for work actually performed as of the date of receipt of such notice.

12. AGREED TO AND ACCEPTED: (If determined to be a Contract Employee, a payroll check will be issued with applicable taxes withheld.)


(Signature of Consultant)

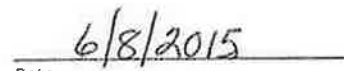

(Printed Name)


Date

13. RECOMMENDED:


(Signature of Originating Administrator)


(Printed Name)


Date

14. APPROVED:

(Signature of District Administrator, or Director of
Categorical Programs)

(Printed Name)

Date

APPROVED:

☐

Consultant

☐

Contract Employee

(Signature of District Admin, Business Services)

(Printed Name)

Date

15. Authorization for Payment:

CHECK REQUIRED (Invoice to accompany payment request):

☐

Partial Payment through:

Date

☐

Full or Final Payment

DISPOSITION OF CHECK by Accounts Payable:
(check released upon completion of services)

☐

Send to Site Administrator: _____

(Date Check Required)

☐

Mail to Consultant

\$

(Amount)

(Originating Administrator Signature- Use Blue Ink)

(Date)

AGENDA ITEM: Consider Approval of New Textbook Adoption: Medical Terminology for Online Medical Terminology Course

Prepared by: Barbara Bertapelle

☒ Consent

Board Date June 17, 2015

☐ Information Only

☐ Discussion/Action

Background Information

Pleasant Valley High School is implementing a Biotechnology and Medical Careers Pathway. This is part of the Career Pathways grant that was awarded Butte and Glenn counties with Butte College as the lead agency.

Educational Implications

In our pathway, students will take an Online Medical Terminology class. It is our hope to be articulated with Butte College's Medical Terminology classes. This is a one semester course that will be completed online. By taking this course, students will be able to take more advanced science/medical courses upon entering college.

Fiscal Implications

We wish to purchase one class set of textbooks for approximately \$3500. This amount would be funded from the medical pathway grant.

CHICO UNIFIED SCHOOL DISTRICT REQUEST FOR TEXTBOOK APPROVAL

Department: Science Dept Course: Online medical Terminology Grade Level: 10-12
Contact Person: Bertapelle / Bruch Campus: Pleasant Valley High School

Please include six copies of the text or instructional materials when submitting this form.

A. New Adoption

1. Proposed Text

Title: Medical Terminology
Edition/# of Pages: 2nd / 538p.
Author: Fremgen and Frucht
Publisher: Pearson
Copyright Date: 2015
Current List Price: _____

Material is on the California Legal Compliance List? ☐ YES ☐ NO

2. Approximately how many classes will be using this text? 1

How many copies of the text will be purchased? 35

3. List other districts using this text: Butte College

4. List other textbooks considered in the selection and their current list price:

- the See attached .

5. The proposed text for all courses that have state approved standards must align with those standards. The book circled is the one we wish to use. It is also used by Butte College
Indicate areas that are supported by the proposed text and areas where supplementary material will be needed. Attach a list of those standards and the corresponding text correlation.

Check each criterion that applies in terms of the course and ability level to which the material is to be submitted	Excellent	Good	Average	Poor	Does not apply
1. How well does the material align with Chico Unified School District Standards and Benchmarks?		✓			
2. How well does the material align with California State Standards?		✓			
3. How well does the material cover the scope of student and teacher needs at the grade level for which it is being considered?	✓				
4. How well does material employ a variety of pedagogical methods of instruction?	✓				
5. How well are the assessment tools linked to the content and instructional methodology?		✓			
6. How successfully are formal, informal and alternative assessment systems incorporated into the teacher resource guide?		✓			
7. How well does the material provide for the needs of English language learners?		✓			
8. How appropriate are the supplementary materials in supporting the effective use of the text?		✓			
9. To what degree does the teacher resource material provide support and guidance?		✓			
10. Classify the ease of use of the teachers' manual?		✓			

**CHICO UNIFIED SCHOOL DISTRICT
REQUEST FOR TEXTBOOK APPROVAL**

10.2.7.
Page 3 of 5

6. Is supplementary material available for the adoption? ☒ YES ☒ NO
Is it necessary for instructional purposes? ☒ YES ☒ NO

If yes, why?

What costs are involved?

none

7. Textbook previously used

Title:

Author:

Publisher:

Copyright Date:


none

- a. Date of initial adoption: _____
b. State reason for the previous text no longer serving the purpose for which it was originally adopted:

**CHICO UNIFIED SCHOOL DISTRICT
REQUEST FOR TEXTBOOK APPROVAL**

10.2.7.
Page 4 of 5


STEP 1 – DISTRICT OFFICE APPROVAL


Review by CUSD Director of Curriculum

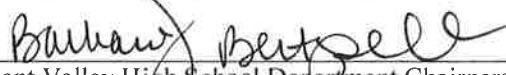
5/22/15
Date

ONLY PROCEED TO STEP 2 AFTER COMPLETING STEP 1.

STEP 2 – DEPARTMENT CHAIRPERSON APPROVAL TO USE TEXTBOOK


Chico High School Department Chairperson

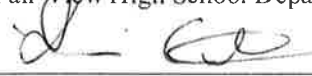
6-1-15
Date


Pleasant Valley High School Department Chairperson

5/21/15
Date


Fair View High School Department Chairperson

5/27/2015
Date


Oakdale High School Department Chairperson

5.27.15
Date

STEP 3 – CAMPUS PRINCIPAL APPROVAL


Chico High School Principal

6/1/15
Date


Pleasant Valley High School Principal

5/22/15
Date


Fair View High School Principal

5/26/15
Date

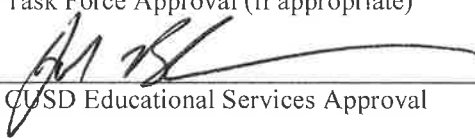

Oakdale High School Principal

5/26/15
Date

Appropriate consideration in the above Steps 2 and 3 above must be made within 10 days of receipt.
Consideration may be: approval or rejection. If rejected, it must be returned to originator with rationale.

Task Force Approval (if appropriate)

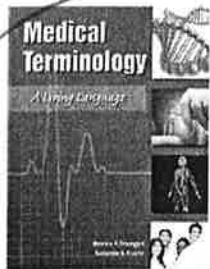
Date


CUSD Educational Services Approval

6/2/15
Date

Governing Board Approval

Date



Medical Terminology

A Living Language

1st Edition ©2014, Fremgen, Frucht

Provides health science students with a consistent, logical approach to building a strong medical vocabulary

Revised!

Using a consistent, logical, and step-by-step approach, this book introduces students to the anatomy and physiology of the body systems and the corresponding medical terms related to them. For each body system, broad coverage of anatomy, physiology, pathology, diagnostic procedures, treatment procedures, and pharmacology is provided.

New to this edition:

- Word building content reorganized for greater clarity and faster access
- Contains many new terms—presenting modern usage related to anatomy, pathology, procedures, pharmaceuticals, and more
- Updated 3-page chapter openers highlight the latest terminology in the industry

Supports Common Core Language Arts Standards!

- Includes a special appendix—*Medical Terminology and The Common Core Language Arts Standards For English Language Arts & Literacy*
- Includes teaching strategies for Common Core Standards

Student Edition (HS Binding) with MyMedicalTerminologyLab with Pearson eText (6-year access)	9781269647427	84.47
MyMedicalTerminologyLab with Pearson eText (6-year access)	9781269647434	71.97
Student Workbook	9781269638302	24.97
Teacher's Manual	9781269638135	24.97
Test Bank with ExamView® CD-ROM	9781269638333	74.97



MyMedicalTerminologyLab is a comprehensive online program that lets students test their understanding of information, concepts and medical terminology. From the test results, MyMedicalTerminologyLab builds a self-paced, personalized study plan. The eText pages, illustrations, exercises, audio segments, and video clips provide review and reinforcement. Learn more at MyMedicalTerminologyLab.com.

Create your own
custom text! Visit
[PearsonLearningSolutions.com/
school/custom-library](http://PearsonLearningSolutions.com/school/custom-library)

*Online teacher materials available upon adoption. For complete access information, see page 33.

Prices are effective 10/01/14 and are subject to change without notice.

10.2.7.

Page 5 of 5



Medical Language

Immerse Yourself

3rd Edition ©2014

Turley

Teaches medical terminology like a foreign language.

Student Edition* with MyMedicalTerminologyLab with Pearson eText (6-year access)	9780133742015	91.47
MyMedicalTerminologyLab with Pearson eText (6-year access)	9781269629317	77.97

Medical Terminology

Get Connected

©2012, Frucht

Teaches students how to build and translate medical terms with confidence.

Student Edition*	9780131121126	43.47
Instructor Worksheets	9780131121133	19.97



New! Medical Terminology

For Health Care Professionals

8th Edition ©2015, Rice

Offers a logical, simple system for learning

medical vocabulary primarily by building terms from word parts.

Student Edition* with MyMedicalTerminology with Pearson eText (6-year access)	9780134190952	96.47
MyMedicalTerminology with Pearson eText (6-year access)	ISBN TBD	81.97



New! Medical Terminology Complete

3rd Edition ©2016

Wingard

Concise and conversational, *Medical*

Terminology Complete! teaches the most current language of healthcare, using a self-guided, programmed learning approach that has helped thousands of students prepare for health careers. It emphasizes the key medical terms used in hospitals and clinics, while providing only the most essential A&P information.

Student Edition	9780134042381	72.00
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AGENDA ITEM: Consider Approval of New Textbook Adoption: Biotechnology – Science for the New Millennium for Medical Pathway

Prepared by: Barbara Bertapelle

☒ Consent

Board Date June 17, 2015

☐ Information Only

☐ Discussion/Action

Background Information

Pleasant Valley High School is implementing a Biotechnology and Medical Careers Pathway. This is part of the Career Pathways grant that was awarded Butte and Glenn counties with Butte College as the lead agency.

Educational Implications

In our pathway, students will have the option to take a Biotechnology class. This is a one year course where the students will experience real world applications of science in the field of Biotechnology. Students who take this class will be either juniors or seniors who have already completed Biology and Chemistry. We are currently completing the application with the Universities to make this a “D” or “G” level science course.

Fiscal Implications

We wish to purchase one class set of textbooks for approximately \$5600. This amount would be funded from the medical pathway grant.

**CHICO UNIFIED SCHOOL DISTRICT
REQUEST FOR TEXTBOOK APPROVAL**

10.2.8.
Page 2 of 8

Department: Science Course: Biotechnology Grade Level: 11-12
Contact Person: Bertapelle/Hankins Campus: Pleasant Valley High School

Please include six copies of the text or instructional materials when submitting this form.

A. New Adoption

1. Proposed Text

Title: Biotechnology - Science for the New millennium
Edition/# of Pages: 1st / 439
Author: Ellyn Daugherty
Publisher: Emc Publishing
Copyright Date: 2012
Current List Price: \$ 125.24 text \$ 153.23 text + lab manual
Material is on the California Legal Compliance List? ☐ YES ☐ NO

2. Approximately how many classes will be using this text? 1 class
How many copies of the text will be purchased? 35
3. List other districts using this text: ?
4. List other textbooks considered in the selection and their current list price:
This is the premier text adopted by most schools.
- see attached

5. The proposed text for all courses that have state approved standards must align with those standards. Indicate areas that are supported by the proposed text and areas where supplementary material will be needed. Attach a list of those standards and the corresponding text correlation.

Check each criterion that applies in terms of the course and ability level to which the material is to be submitted	Excellent	Good	Average	Poor	Does not apply
1. How well does the material align with Chico Unified School District Standards and Benchmarks?		✓			
2. How well does the material align with California State Standards?	✓				
3. How well does the material cover the scope of student and teacher needs at the grade level for which it is being considered?	✓				
4. How well does material employ a variety of pedagogical methods of instruction?	✓				
5. How well are the assessment tools linked to the content and instructional methodology?	✓				
6. How successfully are formal, informal and alternative assessment systems incorporated into the teacher resource guide?		✓			
7. How well does the material provide for the needs of English language learners?		✓			
8. How appropriate are the supplementary materials in supporting the effective use of the text?		✓			
9. To what degree does the teacher resource material provide support and guidance?	✓				
10. Classify the ease of use of the teachers' manual?	✓				

**CHICO UNIFIED SCHOOL DISTRICT
REQUEST FOR TEXTBOOK APPROVAL**

10.2.8.
Page 3 of 8

6. Is supplementary material available for the adoption? ☒ YES ☒ NO
Is it necessary for instructional purposes? ☒ YES ☐ NO

If yes, why? _____

What costs are involved? _____

7. Textbook previously used

Title: _____

Author: _____

Publisher: _____

Copyright Date: _____

a. Date of initial adoption: _____

b. State reason for the previous text no longer serving the purpose for which it was originally adopted:

**CHICO UNIFIED SCHOOL DISTRICT
REQUEST FOR TEXTBOOK APPROVAL**

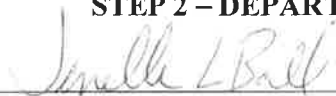
STEP 1 – DISTRICT OFFICE APPROVAL


Review by CUSD Director of Curriculum

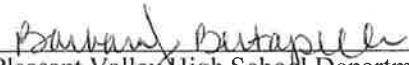
5/22/15
Date

ONLY PROCEED TO STEP 2 AFTER COMPLETING STEP 1.

STEP 2 – DEPARTMENT CHAIRPERSON APPROVAL TO USE TEXTBOOK


Chico High School Department Chairperson

6-1-15
Date


Pleasant Valley High School Department Chairperson

5/19/15
Date


Fair View High School Department Chairperson

5/27/2015
Date



Oakdale High School Department Chairperson

5.27.15
Date

STEP 3 – CAMPUS PRINCIPAL APPROVAL


Chico High School Principal

5/29/15
Date


Pleasant Valley High School Principal

5/22/15
Date


Fair View High School Principal

5/24/15
Date


Oakdale High School Principal

5/24/15
Date

Appropriate consideration in the above Steps 2 and 3 above must be made within 10 days of receipt.
Consideration may be: approval or rejection. If rejected, it must be returned to originator with rationale.

Task Force Approval (if appropriate)

Date


CUSD Educational Services Approval

6-2-15
Date

Governing Board Approval

Date

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> Biotechno

Biotechnology: A Laboratory Skills Course, Student Edition #166-1025EDU

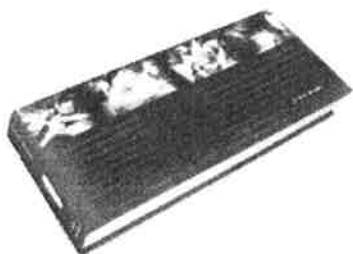
Biotechnology laboratory textbook; the student edition offers information about laboratory skills; ISBN 978-0-9832396-0-4; education use only

List Price: \$117.50

EDU Price: \$94.00

Quantity: 1

Add to cart



Description

The student edition offers information about techniques and protocols to reinforce laboratory skills; ISBN 978-0-9832396-0-4; education use only.

/

Search by author, title, or ISBN

Sign in or sign up |

/

/

/ Introduction to Biotechnology, 3/E



Introduction to Biotechnology

William J. Thieman, *Ventura College*

Michael A. Palladino, *Monmouth University*

ISBN-10: 0321766113 • ISBN-13: 9780321766113

©2013 • Benjamin Cummings • Paper, 408 pp

Published 01/13/2012 • Instock

Suggested retail price: \$151.60

**About This
Product**

**eLearning &
Assessment**

Resources

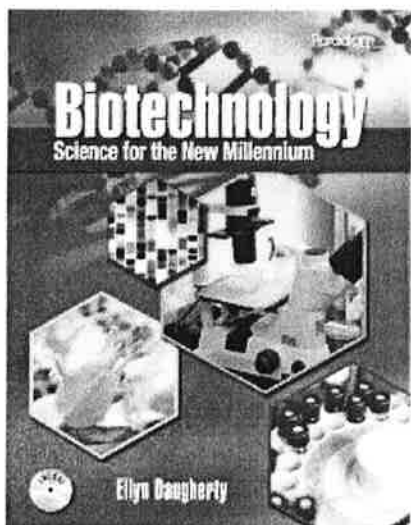
**Pearson
Choices**

Packages

**Custom
Solutions**

Biotechnology: Science for the New Millennium, First Edition, Revised

Format	Product Name	Price	Qty
Print Edition	Biotechnology: Science for the New Millennium First Edition Revised - Text with Encore CD ISBN: 978-0-76384-285-7	\$125.24	<input type="text" value="X"/>
eBook Edition	Biotechnology 1st Edition Revised eBook - 180 day online access code sent via ground delivery ISBN: 978-0-76384-293-2	\$87.91	<input type="text" value="X"/>



Click on image to zoom

Pages: 460 | Copyright: 2012

Author(s): **Ellyn Daugherty, MST, San Mateo Biotechnology Career Pathway**

Overview

The new edition of **Biotechnology: Science for the New Millennium** is the perfect textbook and lab manual combination program for your classroom! Designed for introductory courses, this complete program teaches the concepts and hands-on lab procedures required for entry-level careers in the rapidly growing biotechnology industry. The textbook and lab manual can be used together or separately, depending on the desired course format.

- Thorough coverage of the concepts and processes of biotechnology research and manufacturing in the areas of pharmaceuticals, agriculture, industrial products, and instrumentation.
- Extensive discussion of genomics, microarrays, and proteomics.
- Exciting information on biotechnological advances in drug discovery, gene therapy, plant-based pharmaceuticals, forensics, and horticulture.
- Thought-provoking sidebars on bioethics, current events, regulations, emergent trends, recent advances, and research techniques.
- Substantial presentation of the business side of biotechnology, including opportunities and careers in academic, industrial, and regulatory biotechnology.
- Includes new and improved sections, projects, and lab activities that address current scientific methods and developments in the biotechnology industry!
- Updated statistics, figures, and photos.

- **Textbook**
 1. What is Biotechnology?
 2. The Raw Materials of Biotechnology.
 3. The Basic Skills of the Biotechnology Workplace.
 4. Introduction to Studying DNA.
 5. Introduction to Studying Proteins.
 6. Identifying a Potential Biotechnology Product.
 7. Developing Assays for Biotechnology Products.
 8. The Production of a Recombinant Biotechnology Product.
 9. Bringing a Biotechnology Product to Market.
 10. Introduction to Plant Biotechnology.
 11. Biotechnology in Agriculture.
 12. Biotechnology in Medicine.
 13. DNA Technologies.
 14. Biotechnology Research and Applications: Looking Forward.
- **Laboratory Manual**
 1. Introduction to Biotechnology Methodologies.
 2. Basic Biology for the Biotechnician.
 3. Basic Chemistry for the Biotechnician.
 4. DNA Isolation and Analysis.
 5. Protein Isolation and Analysis.
 6. Assay Development.
 7. Using the Spectrophotometer for DNA and Protein Assays.
 8. Recombinant Protein Production.
 9. Protein Product Purification and Analysis.
 10. Plant Propagation.
 11. Agricultural Biotechnologies.
 12. Obtaining Molecules of Pharmaceutical Interest.
 13. Advanced DNA Studies.
 14. Applications in Environmental Biotechnology.

AGENDA ITEM: Consider Approval of New Textbook Adoption: American History:
Connecting with the Past for AP US History

Prepared by: Brian Boyer

☒ Consent

Board Date June 17, 2015

☐ Information Only

☐ Discussion/Action

Background Information

It might help to a little background on the AP US History curricular framework changes. The "new" framework was proposed in 2007 and College Board solicited feedback from high school AP teachers, colleges, universities, and noted historians through 2011. The changes were originally set for implementation in 2013. However, College Board delayed for two years so more study materials and texts could be prepared.

We are actually a year behind the majority of schools that teach AP US history in the adopting new texts. Students are currently using a twelve year old text based on the old framework and it has been a scramble to acquire the materials they need to be able to succeed on the restructured test this year.

Educational Implications

With this adoption, students will have access to a textbook which is aligned to the new AP US History curriculum and framework and can also take advantage of supplementary materials that help prepare them for the re-formatted exam.

Fiscal Implications

The total cost is \$50,683.44, including Tax and shipping.

CHICO UNIFIED SCHOOL DISTRICT

REQUEST FOR TEXTBOOK APPROVAL

10.2.9.
Page 2 of 4

Department: Social Science **Course:** AP US History **Grade Level:** 11
Contact Person: Brian Boyer **Campus:** Chico High

*****Please include six copies of the text or instructional materials when submitting this form.*****

A. New Adoption

1. Proposed Text

Title: American History: Connecting with the Past
Edition/# of Pages 15th edition, 1,024 pages
Author: Alan Brinkley
Publisher: McGraw-Hill Glenco
Copyright Date: 2014
Current List Price: \$162.00

Material is on the California Legal Compliance List? ☒ YES ☐ NO

2. Approximately how many classes will be using this text? 7

How many copies of the text will be purchased? 275

3. List other districts using this text:

4. List other textbooks considered in the selection and their current list price:

- The American Pageant Hought/Mifflin \$164.00
- America's History Bedford/St. Martin \$124.00

5. The proposed text for all courses that have state approved standards must align with those standards. Indicate areas that are supported by the proposed text and areas where supplementary material will be needed. Attach a list of those standards and the corresponding text correlation.

Check each criterion that applies in terms of the course and ability level to which the material is to be submitted	Excellent	Good	Average	Poor	Does not apply
1. How well does the material align with Advanced Placement US History content and curriculum?	X				
2. How well does the material align with California State Standards/Common Core State Standards?	X				
3. How well does the material cover the scope of student and teacher needs at the grade level for which it is being considered?	X				
4. How well does material employ a variety of pedagogical methods of instruction?	X				
5. How well are the assessment tools linked to the content and instructional methodology?	X				
6. How successfully are formal, informal and alternative assessment systems incorporated into the teacher resource guide?		X			
7. How well does the material provide for the needs of English language learners?		X			
8. How appropriate are the supplementary materials in supporting the effective use of the text?	X				
9. To what degree does the teacher resource material provide support and guidance?	X				
10. Classify the ease of use of the teachers' manual?	X				

**CHICO UNIFIED SCHOOL DISTRICT
REQUEST FOR TEXTBOOK APPROVAL**

10.2.9.
Page 3 of 4

6. Is supplementary material available for the adoption? ☒ YES ☐ NO

Is it necessary for instructional purposes? ☐ YES ☒ NO

If yes, why? _____

What costs are involved? _____

7. Textbook previously used

Title: The American Pageant (12th edition)

Author: Kennedy, Cohen, Bailey

Publisher: Hought/Mifflin

Copyright Date: 2002

a. Date of initial adoption: 2002-2003

b. State reason for the previous text no longer serving the purpose for which it was originally adopted:

- The recent adoption of the Common Core State Standards
- The recent re-alignment of the AP US History curriculum

**CHICO UNIFIED SCHOOL DISTRICT
REQUEST FOR TEXTBOOK APPROVAL**

10.2.9.
Page 4 of 4

STEP 1 – DISTRICT OFFICE APPROVAL


Review by CUSD Director of Curriculum

5-27-15
Date

ONLY PROCEED TO STEP 2 AFTER COMPLETING STEP 1.

STEP 2 – DEPARTMENT CHAIRPERSON APPROVAL TO USE TEXTBOOK


Chico High School Department Chairperson

5/27/15
Date


Pleasant Valley High School Department Chairperson

27 May 2015
Date


Inspire School of the Arts and Sciences Department Chairperson

5/27/15
Date

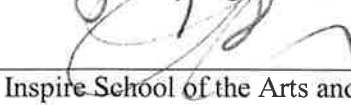
STEP 3 – CAMPUS PRINCIPAL APPROVAL


Chico High School Principal

5/28/15
Date


Pleasant Valley High School Principal

5/22/15
Date


Inspire School of the Arts and Sciences Principal

5-22-15
Date

Appropriate consideration in the above Steps 2 and 3 above must be made within 10 days of receipt.
Consideration may be: approval or rejection. If rejected, it must be returned to originator with rationale.

Task Force Approval (if appropriate)

Date


CUSD Educational Services Approval

5-29-15
Date

Governing Board Approval

Date

AGENDA ITEM: Warrant Authorization

Prepared by: Jaclyn Kruger, Director Fiscal Services

☒ Consent

Board Date June 17, 2015

☐ Information Only

☐ Discussion/Action

Background Information

Warrants in the amount of \$2,667,337.67 for the period of May 13, 2015 through June 9, 2015, have been reviewed and are ready for Board approval.

Educational Implications

Services and supplies are acquired by the District in support of the District's goals.

Fiscal Implications

The issuing of warrants affects all accounts and funds in the district and is supported by the District's approved budget.

Fund Summary

Fund	Description	Check Count	Expensed Amount
01	General Fund	565	1,416,167.39
09	Charter Sch Spec Rev 3412	25	10,993.62
13	Cafeteria (3401)	41	149,445.51
22	Measure E (3429) 21 Cap Proj	15	492,860.28
25	Cap Fac State Cap (3408) 25-26	11	19,515.20
35	Cnty Sch Fac (3435)	7	297,747.53
76	Payroll Warrants	3	282,519.06
Total Number of Checks		667	2,669,248.59
Less Unpaid Sales Tax Liability			1,910.92-
Net (Check Amount)			2,667,337.67

AGENDA ITEM: Notice of Completion for Bidwell Jr. High School Modernization Increment 1

Prepared by: **Julia Kistle, Director Facilities & Construction**

☒ Consent

Board Date June 17, 2015

☐ Information Only

☐ Discussion/Action

Background Information

On March 30, 2015, the Bidwell Modernization Increment 1 started. The project was successfully completed on April 22, 2015.

Educational Implications

The District's Strategic Plan states: "A safe, nurturing and inspiring environment is essential for individuals to thrive."

Fiscal Implications

The projects identified will be funded with Measure E. All available State reimbursement will be pursued.

The proposed projects qualify as projects defined in the voter approved Measure E ballot language.

Additional Information

The filing of a Notice of Completion (NOC) begins a thirty-five day lien period during which unpaid subcontractors, suppliers and other vendors can file a mechanics lien.

Recommendation

It is requested that the Board of Education authorize the Assistant Superintendent, Business Services to approve and execute the Notice of Completion for Bidwell Modernization Increment 1.

WHEN RECORDED MAIL TO:

10.3.2.
Page 2 of 2

Kelly Staley
Superintendent
Chico Unified School District
1163 East Seventh Street
Chico, California 95928-5999

SPACE ABOVE THIS LINE IS FOR RECORDER'S USE

DSA FILE NO. # 4-H2
DSA APPL NO. 02-113979
PROJECT NO. 61424-97

NOTICE OF COMPLETION

1. The undersigned is OWNER or agent of the OWNER of the interest or estate stated below in the property hereinafter described.
2. The FULL NAME of the OWNER is **CHICO UNIFIED SCHOOL DISTRICT.**
3. The FULL ADDRESS of the OWNER is **1163 EAST SEVENTH STREET, CHICO, CALIFORNIA, 95928-5999.**
4. The NATURE OF THE INTEREST or ESTATE of the undersigned is : **IN FEE**
5. A work of improvement on the property hereinafter described was COMPLETED on **April 22, 2015** and accepted by the Chico Unified School District on **June 17, 2015.**
6. The work of improvement completed is described as follows: **FURNISHING OF ALL LABOR, MATERIALS AND SERVICES FOR Modernization Increment 1 at Bidwell Jr. High FOR THE CHICO UNIFIED SCHOOL DISTRICT, CHICO, BUTTE COUNTY, CALIFORNIA.**
7. The NAME OF THE ORIGINAL CONTRACTOR for such work of improvement is
United Building Contractors, Incorporated, 275 Fairchild Avenue #106, Chico, CA 95973
8. The street address of said property is:
Bidwell Jr. High School, 2376 North Avenue, Chico, CA 95926
9. The property on which said improvement was completed in the **CITY OF CHICO, COUNTY OF BUTTE, STATE OF CALIFORNIA**, and described as follows:

ASSESSORS PARCEL NUMBER: 015-300-002-000

Date: _____ Signature of Owner or agent of owner _____
Julia M. Kistle
Director, Facilities & Construction
Chico Unified School District

Verification for NON-INDIVIDUAL OWNER: I, the undersigned, declare under penalty of perjury under the laws of the State of California that I am the Business Manager of the aforesaid interest in the property described in the above notice; that I have read the said notice, that I know and understand the contents thereof, and that the facts stated therein are true and correct.

Date and Place Chico, CA

Julia M. Kistle
Director, Facilities & Construction
Chico Unified School District

AGENDA ITEM: **Notice of Exemption of the California Environmental Quality Act-
Solar Projects at Bidwell, Emma Wilson, Neal Dow, Rosedale and
Sierra View**

Prepared by: **Julia Kistle, Director of Facilities & Construction**

☒ Consent

Board Date June 17, 2015

☐ Information Only

☐ Discussion/Action

Background Information

In 1970 the California State Legislature enacted the California Environmental Quality Act (CEQA) as a means to require public agency decision makers to document and consider the environmental implications of their actions and/or projects. CEQA contains a number of exemptions from projects which have been determined to have minimal impact on the environment.

The addition of Solar Arrays at Bidwell, Emma Wilson, Neal Dow, Rosedale and Sierra View is exempt from CEQA for the following reasons: (1) 15301.Existing Facilities(a)-this project is exempt because it is an alteration to an existing facility that involves the addition of an electrical conveyance and adds an accessory (appurtenant) structure to an existing facility. (2) 15303.New Construction or Conversion of Small Structures(e)-this project is exempt because it consists of construction and location of limited numbers of new, small facilities or structures and the installation of small new equipment and facilities in small structures. (3) 15311.Accessory Structures-this project is exempt because it consists of construction or placement of minor structures accessory to (appurtenant to) existing commercial, industrial, or institutional facilities.

The Notice of Exemption (NOE) serves as public notice that a project is exempt from CEQA. The filing of an NOE and the posting on the list of notices start a 35-day statute of limitations period on legal challenges to the agency's decision that the project is exempt from CEQA.

Educational Implications

The District's Strategic Plan states: "A safe, nurturing and inspiring environment is essential for individuals to thrive."

Fiscal Implications

The construction of these projects will be funded with a California Energy Commission 0% Loan.

Recommendation

It is requested that the Board of Education authorize the Director of Facilities and Construction to approve and execute the Notice of Exemption for the Solar Projects at Bidwell, Emma Wilson, Neal Dow, Rosedale and Sierra View.

Notice of Exemption

10.3.3.

Page 2 of 11

Form D

To: Office of Planning and Research
P.O. Box 3044, Room 212
Sacramento, CA 95812-3044

From: (Public Agency) Chico Unified School District
1163 East Seventh Street
Chico, CA 95928

(Address)

County Clerk
County of Butte

25 County Center Drive, Suite 105
Oroville, CA 95965-3375

Project Title: CUSD Bidwell Jr. High School Photovoltaic System

Project Location - Specific:

2376 North Avenue, Chico, CA 95926

Project Location -- City: Chico

Project Location -- County: Butte

Description of Nature, Purpose and Beneficiaries of Project:

Installation of shade structure over existing parking lots and/or playfields and non-tracking mounted photovoltaic array on existing property. Photovoltaic system to provide electrical energy supply to existing school buildings.

Name of Public Agency Approving Project: Chico Unified School District

Name of Person or Agency Carrying Out Project: Julia M. Kistle, Director of Facilities & Construction

Exempt Status: (check one)

- ☐ Ministerial (Sec. 21080(b)(1); 15268);
☐ Declared Emergency (Sec. 21080(b)(3); 15269(a));
☐ Emergency Project (Sec. 21080(b)(4); 15269(b)(c));
☒ Categorical Exemption. State type and section number: _____
☐ Statutory Exemptions. State code number: _____

15301.Existing Facilities (a); 15303.New Construction or Conversion of Small Structures (e); 15311.Accessory Structures

Reasons why project is exempt:

(1) This project is exempt because it is an alteration to an existing facility that involves the addition of an electrical conveyance and adds an accessory (appurtenant) structure to an existing facility. (2) This project is exempt because it consists of construction and location of limited numbers of new, small facilities or structures and the installation of small new equipment and facilities in small structures. (3) This project is exempt because it consists of construction, or placement of minor structures accessory to (appurtenant to) existing commercial, industrial, or institutional facilities.

Lead Agency

Contact Person: Julia M. Kistle Area Code/Telephone/Extension: (530) 891-3140

If filed by applicant:

1. Attach certified document of exemption finding.
2. Has a Notice of Exemption been filed by the public agency approving the project? ☐ Yes ☒ No

Signature: _____ Date: _____ Title: Director Facilities & Construction

☒ Signed by Lead Agency

Date received for filing at OPR: _____

☐ Signed by Applicant

Revised 2005

Notice of Exemption

10.3.3.

Page 3 of 11

Form D

To: Office of Planning and Research
P.O. Box 3044, Room 212
Sacramento, CA 95812-3044

From: (Public Agency) Chico Unified School District
1163 East Seventh Street
Chico, CA 95928

(Address)

County Clerk
County of Butte

25 County Center Drive, Suite 105
Oroville, CA 95965-3375

Project Title: CUSD Emma Wilson Elementary School Photovoltaic System

Project Location - Specific:

1530 W. 8th Ave., Chico, CA 95926

Project Location – City: Chico

Project Location – County: Butte

Description of Nature, Purpose and Beneficiaries of Project:

Installation of carport structure over existing parking lot and/or playfields and non-tracking carport mounted photovoltaic array on existing property. Photovoltaic system to provide electrical energy supply to existing school buildings.

Name of Public Agency Approving Project: Chico Unified School District

Name of Person or Agency Carrying Out Project: Julia M. Kistle, Director of Facilities & Construction

Exempt Status: (check one)

- ☐ Ministerial (Sec. 21080(b)(1); 15268);
☐ Declared Emergency (Sec. 21080(b)(3); 15269(a));
☐ Emergency Project (Sec. 21080(b)(4); 15269(b)(c));
☒ Categorical Exemption. State type and section number: _____
☐ Statutory Exemptions. State code number: _____

15301.Existing Facilities (a); 15303.New Construction or Conversion of Small Structures (e); 15311.Accessory Structures

Reasons why project is exempt:

(1) This project is exempt because it is an alteration to an existing facility that involves the addition of an electrical conveyance and adds an accessory (appurtenant) structure to an existing facility. (2) This project is exempt because it consists of construction and location of limited numbers of new, small facilities or structures and the installation of small new equipment and facilities in small structures. (3) This project is exempt because it consists of construction, or placement of minor structures accessory to (appurtenant to) existing commercial, industrial, or institutional facilities.

Lead Agency

Contact Person: Julia M. Kistle Area Code/Telephone/Extension: (530) 891-3140

If filed by applicant:

1. Attach certified document of exemption finding.
2. Has a Notice of Exemption been filed by the public agency approving the project? ☐ Yes ☒ No

Signature: _____ Date: _____ Title: Director Facilities & Construction

☒ Signed by Lead Agency

Date received for filing at OPR: _____

☐ Signed by Applicant

Revised 2005

Notice of Exemption

10.3.3.

Page 4 of 11

Form D

To: Office of Planning and Research
P.O. Box 3044, Room 212
Sacramento, CA 95812-3044

From: (Public Agency) Chico Unified School District
1163 East Seventh Street
Chico, CA 95928

(Address)

County Clerk
County of Butte

25 County Center Drive, Suite 105
Oroville, CA 95965-3375

Project Title: CUSD Neal Dow Elementary School Photovoltaic System

Project Location - Specific:

1420 Neal Dow Ave., Chico, CA 95926

Project Location -- City: Chico

Project Location -- County: Butte

Description of Nature, Purpose and Beneficiaries of Project:

Installation of carport structure over existing parking lot and/or playfields and non-tracking carport mounted photovoltaic array on existing property. Photovoltaic system to provide electrical energy supply to existing school buildings.

Name of Public Agency Approving Project: Chico Unified School District

Name of Person or Agency Carrying Out Project: Julia M. Kistle, Director of Facilities & Construction

Exempt Status: (check one)

- ☐ Ministerial (Sec. 21080(b)(1); 15268);
☐ Declared Emergency (Sec. 21080(b)(3); 15269(a));
☐ Emergency Project (Sec. 21080(b)(4); 15269(b)(c));
☒ Categorical Exemption. State type and section number: _____
☐ Statutory Exemptions. State code number: _____

15301.Existing Facilities (a); 15303.New Construction or Conversion of Small Structures (a); 15311.Accessory Structures

Reasons why project is exempt:

(1) This project is exempt because it is an alteration to an existing facility that involves the addition of an electrical conveyance and adds an accessory (appurtenant) structure to an existing facility. (2) This project is exempt because it consists of construction and location of limited numbers of new, small facilities or structures and the installation of small new equipment and facilities in small structures. (3) This project is exempt because it consists of construction, or placement of minor structures accessory to (appurtenant to) existing commercial, industrial, or institutional facilities.

Lead Agency

Contact Person: Julia M. Kistle Area Code/Telephone/Extension: (530) 891-3140

If filed by applicant:

1. Attach certified document of exemption finding.
2. Has a Notice of Exemption been filed by the public agency approving the project? ☐ Yes ☒ No

Signature: _____ Date: _____ Title: Director Facilities & Construction

☒ Signed by Lead Agency

Date received for filing at OPR: _____

☐ Signed by Applicant

Revised 2005

Notice of Exemption

10.3.3.

Page 5 of 11

Form D

To: Office of Planning and Research
P.O. Box 3044, Room 212
Sacramento, CA 95812-3044

From: (Public Agency) Chico Unified School District
1163 East Seventh Street
Chico, CA 95928

(Address)

County Clerk
County of Butte

25 County Center Drive, Suite 105
Oroville, CA 95965-3375

Project Title: CUSD Rosedale Elementary School Photovoltaic System

Project Location - Specific:

100 Oak St., Chico, CA 95928

Project Location - City: Chico

Project Location - County: Butte

Description of Nature, Purpose and Beneficiaries of Project:

Installation of carport structure over existing parking lot and/or playfields and non-tracking carport mounted photovoltaic array on existing property. Photovoltaic system to provide electrical energy supply to existing school buildings.

Name of Public Agency Approving Project: Chico Unified School District

Name of Person or Agency Carrying Out Project: Julia M. Kistle, Director of Facilities & Construction

Exempt Status: (check one)

- ☐ Ministerial (Sec. 21080(b)(1); 15268);
- ☐ Declared Emergency (Sec. 21080(b)(3); 15269(a));
- ☐ Emergency Project (Sec. 21080(b)(4); 15269(b)(c));
- ☒ Categorical Exemption. State type and section number: 15301.Existing Facilities (a); 15303.New Construction or Conversion of Small Structures (a); 15311.Accessory Structures
- ☐ Statutory Exemptions. State code number: _____

Reasons why project is exempt:

(1) This project is exempt because it is an alteration to an existing facility that involves the addition of an electrical conveyance and adds an accessory (appurtenant) structure to an existing facility. (2) This project is exempt because it consists of construction and location of limited numbers of new, small facilities or structures and the installation of small new equipment and facilities in small structures. (3) This project is exempt because it consists of construction, or placement of minor structures accessory to (appurtenant to) existing commercial, industrial, or institutional facilities.

Lead Agency

Contact Person: Julia M. Kistle Area Code/Telephone/Extension: (530) 891-3140

If filed by applicant:

1. Attach certified document of exemption finding.
2. Has a Notice of Exemption been filed by the public agency approving the project? ☐ Yes ☒ No

Signature: _____ Date: _____ Title: Director Facilities & Construction

☒ Signed by Lead Agency

Date received for filing at OPR: _____

☐ Signed by Applicant

Revised 2005

Notice of Exemption

10.3.3.

Page 6 of 11

Form D

To: Office of Planning and Research
P.O. Box 3044, Room 212
Sacramento, CA 95812-3044

From: (Public Agency) Chico Unified School District
1163 East Seventh Street
Chico, CA 95928

(Address)

County Clerk
County of Butte

25 County Center Drive, Suite 105Oroville, CA 95965-3375

Project Title: CUSD Sierra View Elementary School Photovoltaic System

Project Location - Specific:

1598 Hooker Oak Ave., Chico, CA 95926

Project Location – City: Chico

Project Location – County: Butte

Description of Nature, Purpose and Beneficiaries of Project:

Installation of carport structure over existing parking lot and/or playfields and non-tracking carport mounted photovoltaic array on existing property. Photovoltaic system to provide electrical energy supply to existing school buildings.

Name of Public Agency Approving Project: Chico Unified School District

Name of Person or Agency Carrying Out Project: Julia M. Kistle, Director of Facilities & Construction

Exempt Status: (check one)

☐ Ministerial (Sec. 21080(b)(1); 15268);

☐ Declared Emergency (Sec. 21080(b)(3); 15269(a));

☐ Emergency Project (Sec. 21080(b)(4); 15269(b)(c));

☒ Categorical Exemption. State type and section number:

15301.Existing Facilities (a); 15303.New Construction or Conversion of Small Structures (e); 15311.Accessory Structures

☐ Statutory Exemptions. State code number: _____

Reasons why project is exempt:

(1) This project is exempt because it is an alteration to an existing facility that involves the addition of an electrical conveyance and adds an accessory (appurtenant) structure to an existing facility. (2) This project is exempt because it consists of construction and location of limited numbers of new, small facilities or structures and the installation of small new equipment and facilities in small structures. (3) This project is exempt because it consists of construction, or placement of minor structures accessory to (appurtenant to) existing commercial, industrial, or institutional facilities.

Lead Agency

Contact Person: Julia M. Kistle

Area Code/Telephone/Extension: (530) 891-3140

If filed by applicant:

1. Attach certified document of exemption finding.

2. Has a Notice of Exemption been filed by the public agency approving the project? ☐ Yes ☒ No

Signature: _____ Date: _____ Title: Director Facilities & Construction

☒ Signed by Lead Agency

Date received for filing at OPR: _____

☐ Signed by Applicant

Revised 2005

DECLARATION OF FEES DUE
(California Fish and Game code Section 711.4)

10.3.3.
Page 7 of 11

NAME AND ADDRESS OF LEAD AGENCY/APPLICANT

Chico Unified School District
Facilities Department
2455 Carmichael Drive
Chico, CA 95928
(530) 891-3140

Project: Solar Photovoltaic System at Bidwell Jr. High

FILING NO. _____

CLASSIFICATION OF ENVIRONMENTAL DOCUMENT:

1. NOTICE OF EXEPTION/STATEMENT OF EXEMPTION

- ☒ A. Statutorily or Categorically Exempt
\$50.00 (Fifty dollars) Butte County Clerk's Filing Fee
- ☐ B. De Minimus Impact – Certificate of Fee Exemption Required
\$50.00 (Fifty dollars) Butte County Clerk's Filing Fee

2. NOTICE OF DETERMINATION- FEE REQUIRED

- ☐ A. Negative Declaration
\$1,250.00 (Twelve Hundred Fifty dollars) State Filing Fee
\$50.00 (Fifty dollars) Butte County Clerk's Filing Fee
- ☐ B. Environmental Impact Report
\$850.00 (Eight Hundred Fifty dollars) State Filing Fee
\$50.00 (Fifty dollars) Butte County Clerk's Filing Fee

3. ☐ OTHER (Specify) General Rule Exemption

\$50.00 (Fifty dollars) Butte County Clerk's Filing Fee

PAYMENT/NON-PAYMENT OF FEES:

1. ☒ PAYMENT: The above fees have been paid.
See attached receipt (s)
2. ☐ NON-PAYMENT: The above fees are not required. Not paid.

Chief Planning Official

By: Julia M. Kistle
Title: Director, Facilities & Construction
Lead Agency: Chico Unified School District
Date: 6/25/2015

TWO COPIES OF THIS FORM MUST BE COMPLETED AND SUBMITTED WITH ALL ENVIRONMENTAL DOCUMENTS FILED WITH THE BUTTE COUNTY CLERK'S OFFICE.

ALL APPLICABLE FEES MUST BE PAID AT THE TIME OF FILING ANY ENVIRONMENTAL DOCUMENTS WITH THE BUTTE COUNTY CLERK'S OFFICE.

THREE COPIES OF ALL NECESSARY DOCUMENTS ARE REQUIRED FOR FILING PURPOSES. MAKE CHECKS PAYABLE TO COUNTY OF BUTTE.

DECLARATION OF FEES DUE
(California Fish and Game code Section 711.4)

10.3.3.
Page 8 of 11

NAME AND ADDRESS OF LEAD AGENCY/APPLICANT

Chico Unified School District
Facilities Department
2455 Carmichael Drive
Chico, CA 95928
(530) 891-3140

Project: Solar Photovoltaic System at Emma Wilson Elementary

FILING NO. _____

CLASSIFICATION OF ENVIRONMENTAL DOCUMENT:

1. NOTICE OF EXEPTION/STATEMENT OF EXEMPTION

- ☒ A. Statutorily or Categorically Exempt
\$50.00 (Fifty dollars) Butte County Clerk's Filing Fee
- ☐ B. De Minimus Impact – Certificate of Fee Exemption Required
\$50.00 (Fifty dollars) Butte County Clerk's Filing Fee

2. NOTICE OF DETERMINATION- FEE REQUIRED

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- ☐ B. Environmental Impact Report
\$850.00 (Eight Hundred Fifty dollars) State Filing Fee
\$50.00 (Fifty dollars) Butte County Clerk's Filing Fee

3. ☐ OTHER (Specify) General Rule Exemption

\$50.00 (Fifty dollars) Butte County Clerk's Filing Fee

PAYMENT/NON-PAYMENT OF FEES:

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See attached receipt (s)
2. ☐ NON-PAYMENT: The above fees are not required. Not paid.

Chief Planning Official

By: Julia M. Kistle
Title: Director, Facilities & Construction
Lead Agency: Chico Unified School District
Date: 6/25/2015

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DECLARATION OF FEES DUE
(California Fish and Game code Section 711.4)

10.3.3.
Page 9 of 11

NAME AND ADDRESS OF LEAD AGENCY/APPLICANT

Chico Unified School District
Facilities Department
2455 Carmichael Drive
Chico, CA 95928
(530) 891-3140

Project: Solar Photovoltaic System at Neal Dow Elementary

FILING NO. _____

CLASSIFICATION OF ENVIRONMENTAL DOCUMENT:

1. NOTICE OF EXEPTION/STATEMENT OF EXEMPTION
 - ☒ A. Statutorily or Categorically Exempt
\$50.00 (Fifty dollars) Butte County Clerk's Filing Fee
 - ☐ B. De Minimus Impact – Certificate of Fee Exemption Required
\$50.00 (Fifty dollars) Butte County Clerk's Filing Fee
2. NOTICE OF DETERMINATION- FEE REQUIRED
 - ☐ A. Negative Declaration
\$1,250.00 (Twelve Hundred Fifty dollars) State Filing Fee
\$50.00 (Fifty dollars) Butte County Clerk's Filing Fee
 - ☐ B. Environmental Impact Report
\$850.00 (Eight Hundred Fifty dollars) State Filing Fee
\$50.00 (Fifty dollars) Butte County Clerk's Filing Fee
3. ☐ OTHER (Specify) General Rule Exemption
\$50.00 (Fifty dollars) Butte County Clerk's Filing Fee

PAYMENT/NON-PAYMENT OF FEES:

1. ☒ PAYMENT: The above fees have been paid.
See attached receipt (s)
2. ☐ NON-PAYMENT: The above fees are not required. Not paid.

Chief Planning Official

By: Julia M. Kistle
Title: Director, Facilities & Construction
Lead Agency: Chico Unified School District
Date: 6/25/2015

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ALL APPLICABLE FEES MUST BE PAID AT THE TIME OF FILING ANY ENVIRONMENTAL DOCUMENTS WITH THE BUTTE COUNTY CLERK'S OFFICE.

THREE COPIES OF ALL NECESSARY DOCUMENTS ARE REQUIRED FOR FILING PURPOSES. MAKE CHECKS PAYABLE TO COUNTY OF BUTTE.

NAME AND ADDRESS OF LEAD AGENCY/APPLICANT

Chico Unified School District
Facilities Department
2455 Carmichael Drive
Chico, CA 95928
(530) 891-3140

Project: Solar Photovoltaic System at Rosedale Elementary

FILING NO. _____

CLASSIFICATION OF ENVIRONMENTAL DOCUMENT:

1. NOTICE OF EXEPTION/STATEMENT OF EXEMPTION
 - ☒ A. Statutorily or Categorically Exempt
\$50.00 (Fifty dollars) Butte County Clerk's Filing Fee
 - ☐ B. De Minimus Impact – Certificate of Fee Exemption Required
\$50.00 (Fifty dollars) Butte County Clerk's Filing Fee
2. NOTICE OF DETERMINATION- FEE REQUIRED
 - ☐ A. Negative Declaration
\$1,250.00 (Twelve Hundred Fifty dollars) State Filing Fee
\$50.00 (Fifty dollars) Butte County Clerk's Filing Fee
 - ☐ B. Environmental Impact Report
\$850.00 (Eight Hundred Fifty dollars) State Filing Fee
\$50.00 (Fifty dollars) Butte County Clerk's Filing Fee
3. ☐ OTHER (Specify) General Rule Exemption
\$50.00 (Fifty dollars) Butte County Clerk's Filing Fee

PAYMENT/NON-PAYMENT OF FEES:

1. ☒ PAYMENT: The above fees have been paid.
See attached receipt (s)
2. ☐ NON-PAYMENT: The above fees are not required. Not paid.

Chief Planning Official

By: Julia M. Kistle
Title: Director, Facilities & Construction
Lead Agency: Chico Unified School District
Date: 6/25/2015

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ALL APPLICABLE FEES MUST BE PAID AT THE TIME OF FILING ANY ENVIRONMENTAL DOCUMENTS WITH THE BUTTE COUNTY CLERK'S OFFICE.

THREE COPIES OF ALL NECESSARY DOCUMENTS ARE REQUIRED FOR FILING PURPOSES. MAKE CHECKS PAYABLE TO COUNTY OF BUTTE.

DECLARATION OF FEES DUE
(California Fish and Game code Section 711.4)

10.3.3.
Page 11 of 11

NAME AND ADDRESS OF LEAD AGENCY/APPLICANT

Chico Unified School District
Facilities Department
2455 Carmichael Drive
Chico, CA 95928
(530) 891-3140

Project: Solar Photovoltaic System at Sierra View Elementary

FILING NO. _____

CLASSIFICATION OF ENVIRONMENTAL DOCUMENT:

1. NOTICE OF EXEPTION/STATEMENT OF EXEMPTION
 - ☒ A. Statutorily or Categorically Exempt
\$50.00 (Fifty dollars) Butte County Clerk's Filing Fee
 - ☐ B. De Minimus Impact – Certificate of Fee Exemption Required
\$50.00 (Fifty dollars) Butte County Clerk's Filing Fee
2. NOTICE OF DETERMINATION- FEE REQUIRED
 - ☐ A. Negative Declaration
\$1,250.00 (Twelve Hundred Fifty dollars) State Filing Fee
\$50.00 (Fifty dollars) Butte County Clerk's Filing Fee
 - ☐ B. Environmental Impact Report
\$850.00 (Eight Hundred Fifty dollars) State Filing Fee
\$50.00 (Fifty dollars) Butte County Clerk's Filing Fee
3. ☐ OTHER (Specify) General Rule Exemption
\$50.00 (Fifty dollars) Butte County Clerk's Filing Fee

PAYMENT/NON-PAYMENT OF FEES:

1. ☒ PAYMENT: The above fees have been paid.
See attached receipt (s)
2. ☐ NON-PAYMENT: The above fees are not required. Not paid.

Chief Planning Official

By: Julia M. Kistle
Title: Director, Facilities & Construction
Lead Agency: Chico Unified School District
Date: 6/25/2015

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ALL APPLICABLE FEES MUST BE PAID AT THE TIME OF FILING ANY ENVIRONMENTAL DOCUMENTS WITH THE BUTTE COUNTY CLERK'S OFFICE.

THREE COPIES OF ALL NECESSARY DOCUMENTS ARE REQUIRED FOR FILING PURPOSES. MAKE CHECKS PAYABLE TO COUNTY OF BUTTE.

AGENDA ITEM: Approval of Contract – Lozano Smith, LLP

Prepared by: Kevin Bultema – Assistant Superintendent, Business Services

☒ Consent

Board Date June 17, 2015

☐ Information Only

☐ Discussion/Action

Background Information

Chico Unified School District (CUSD) has previously received and intends to continue receiving legal services from Lozano Smith in 2015-16. Lozano Smith provides legal services as directed with respect to general business, legal, educational, and governance matters, including representation, advice, and counseling on special education matters.

Educational Implications

N/A

Fiscal Implications

CUSD paid Lozano Smith, LLP approximately \$5,092.50 in 2014-15 for legal services. Due to market conditions, the hourly cost of service is expected to increase slightly from \$195 attorney rate and \$100 for law clerks/paralegals (2014-2015) to \$210 attorney rate and \$125 for law clerks/paralegals (2015-2016).

Karen M. Rezendes
Attorney at Law

E-mail: krezendes@lozanosmith.com

May 28, 2015

RECEIVED

Kelly Staley
Superintendent
Chico Unified School District
1163 East Seventh Street
Chico, CA 95928

JUN - 1 2015

**SUPERINTENDENT'S OFFICE
CHICO UNIFIED SCHOOL DISTRICT**

Re: 2015-2016 Agreement for Legal Services

Dear Ms. Staley:

As the 2015-2016 year arrives, we first want to thank you for your confidence in allowing us to provide legal services in 2014-2015, and look forward to partnering with you in the upcoming year.

For 27 years, we have focused on tailoring our services to meet the unique needs of each client. We understand and remain committed to your mission of serving the public in the most cost effective manner. To help achieve this mission, Lozano Smith provides clients with a full suite of free resources, including Client News Briefs, webinars, workshops and handbooks on a variety of topics. Simultaneously, our bills are based on actual time spent, without any required minimum billing period for phone calls or email correspondence. In addition, we also continue to use a "tiered" billing system to ensure that when appropriate, relatively newer attorneys can be utilized, providing you with cost savings. Each of our attorneys is placed at the appropriate "tier" based on their experience.

At this point every year, we conduct a comprehensive review of our billing rates. As a result of our annual review, our legal staff fees have been adjusted for 2015-2016. Commencing on July 1, 2015, your hourly rates for Special Education matters will increase to \$210 per hour for attorneys; and \$125 per hour for law clerks and paralegals. Hourly rates for General Legal Services will be based on the Professional Rate Schedule attached. If you have any questions regarding the enclosed agreement, please do not hesitate to call us. Once your Board has approved the agreement, please retain one original, and sign and return the other to us in the enclosed, self-addressed envelope.

We look forward to another rewarding year.

Sincerely,

LOZANO SMITH



Karen M. Rezendes
Managing Partner

KMR/jv

Limited Liability Partnership

AGREEMENT FOR LOZANO SMITH LEGAL SERVICES

THIS AGREEMENT is effective July 1, 2015, between the Chico Unified School District ("Client") and the law firm of Lozano Smith, LLP ("Attorney").

Client and Attorney agree as follows:

Client hires Attorney as its legal counsel with respect to matters the Client refers to Attorney. Attorney shall provide legal services to represent Client in such matters, keep Client informed of significant developments and respond to Client's inquiries regarding those matters. Client understands that Attorney cannot guarantee any particular results, including the costs and expenses of representation. Client has been advised of the right to seek independent legal advice regarding this Agreement.

Client agrees to pay Attorney for services rendered based on the attached rate schedule. Agreements for legal fees on other-than-an-hourly basis may be made by mutual agreement for special projects (including as set forth in future addenda to this Agreement).

Attorney shall send Client a statement for fees and costs incurred every calendar month. Statements shall set forth the amount, rate and description of services provided. Client shall pay Attorney's statements within thirty (30) calendar days after receipt. An interest charge of one percent (1%) per month shall be assessed on balances that are more than thirty (30) calendar days past due, not to exceed 10% per annum.

In addition to regular telephone, mail and other common business communication methods, Client authorizes Attorney to use facsimile transmissions, cellular telephone calls, unencrypted email, and other computer transmissions in communicating with Client. Unless otherwise instructed by Client, any such communications may include confidential information.

Client may discharge Attorney at any time by written notice. Unless otherwise agreed, and except as required by law, Attorney will provide no further services after receipt of such notice. Attorney may withdraw its services with Client's consent or as allowed or required by law. Upon discharge or withdrawal, Attorney shall transition all outstanding legal work and services to others as Client shall direct.

SO AGREED:

CHICO UNIFIED SCHOOL DISTRICT

LOZANO SMITH, LLP

Kelly Staley
Superintendent

Date

 May 28, 2015
Karen M. Rezendes
Managing Partner

Date

PROFESSIONAL RATE SCHEDULE
FOR CHICO UNIFIED SCHOOL DISTRICT
(Effective July 1, 2015)

1. HOURLY PROFESSIONAL RATES

Client agrees to pay Attorney by the following standard hourly rate*:

Partner / Senior Counsel / Of Counsel	\$ 215 - \$ 295 per hour
Associate	\$ 180 - \$ 250 per hour
Paralegal / Law Clerk	\$ 125 - \$ 150 per hour
Consultant	\$ 125 - \$ 195 per hour

* Rates for Specific Attorneys Available Upon Request

2. BILLING PRACTICE

Lozano Smith will provide a monthly, itemized statement for services rendered. Time billed is broken into 1/10 (.10) hour increments, allowing for maximum efficiency in the use of attorney time. Invoices will clearly indicate the department or individuals for whom services were rendered.

Written responses to audit letter inquiries will be charged to Client on an hourly basis, with the minimum charge for such responses equaling .5 hours. Travel time shall be prorated if the assigned attorney travels for two or more clients on the same trip.

3. COSTS AND EXPENSES

In-office copying/electronic communication printing	\$ 0.25 per page
Facsimile	\$ 0.25 per page
Postage	Actual Usage
Mileage	IRS Standard Rate

Other costs, such as messenger, meals, and lodging shall be charged on an actual and necessary basis.

**CHICO UNIFIED SCHOOL DISTRICT
1163 EAST SEVENTH STREET
CHICO, CALIFORNIA 95928**

DATE: June 17, 2015
MEMORANDUM TO: Board of Education
FROM: Kelly Staley, Superintendent
SUBJECT: Certificated Human Resources Actions

Temporary Appointments 2015/16

<u>Employee</u>	<u>Assignment</u>	<u>Effective</u>	<u>Comment</u>
Baber, Darcy	Elementary	8/13/15	0.4 FTE
Biertuempfel, Christy	Elementary	8/13/15	0.4 FTE
Estep, Jennifer	Elem Fine Arts	8/13/15	1.0 FTE
Holbrook, Marylyn	Elementary	8/13/15	1.0 FTE
Oberg, Tamara	ELD Specialist	8/13/15	0.4 FTE
Osak, Gina	Elementary	8/13/15	0.2 FTE
Richardson, Jill	Elem Fine Arts	8/13/15	1.0 FTE
Riggs, Ronald	Secondary	8/13/15	0.2 FTE
Rivera, Jena	Elementary	8/13/15	0.2 FTE

Probationary Appointments 2015/16

<u>Employee</u>	<u>Assignment</u>	<u>Effective</u>	<u>Comment</u>
Bledsoe, Brittany	Elementary	8/13/15	1.0 FTE Probationary 2
Bonacich, Nick	Elementary	8/13/15	1.0 FTE Probationary 2
DeDontney, Traci	Elementary	8/13/15	1.0 FTE Probationary 2
Donahoo, Katie	Elementary	8/13/15	1.0 FTE Probationary 2
Dudkowski, Nedra	Special Education	8/13/15	1.0 FTE Probationary 1
Gerrard, Brooke	Special Education	8/13/15	1.0 FTE Probationary 1
Grimaldo-Urbe, Samantha	Elementary	8/13/15	1.0 FTE Probationary 2
Hull, Jeff	Special Education	8/13/15	1.0 FTE Probationary 1
Kerr, Isla	Secondary	8/13/15	0.6 FTE Probationary 1
Krieger, Jessica	Elementary	8/13/15	1.0 FTE Probationary 2
Leaf, Katy	Elementary	8/13/15	1.0 FTE Probationary 1
LeHardy, Elizabeth	Elementary	8/13/15	1.0 FTE Probationary 1
Mendez, Monica	Elementary	8/13/15	1.0 FTE Probationary 0
Richer, Hayley	Special Education	8/13/15	1.0 FTE Probationary 1
Rivera, Jena	Elementary	8/13/15	0.7 FTE Probationary 0
Sutton, Stormie	Special Education	8/13/15	0.5 FTE Probationary 1
Wallace, Amy	Special Education	8/13/15	1.0 FTE Probationary 1

Administrative/CUMA Appointments 2015/16

<u>Employee</u>	<u>Assignment</u>	<u>Effective</u>	<u>Comment</u>
Olsen, Diane	Coordinator	7/1/15	1.0 FTE
Rodgers, Jack	Project Specialist	7/1/15	1.0 FTE
Vigallon, Bernard	Project Specialist	7/1/15	0.66 FTE

Leave Requests 2015/16

<u>Employee</u>	<u>Assignment</u>	<u>Effective</u>	<u>Comment</u>
Anzalone, Merrilee	Elementary	2015/16	0.2 FTE CUTA Leave
Clements, Katelyn	Elementary	2015/16	1.0 FTE Personal Leave
Crawford, Theresa	Elementary	2015/16	0.4 FTE Personal Leave (STRS Reduced Workload)
Hartman, Jill	Elementary	2015/16	0.2 FTE Child Care Leave
Metzger, Elizabeth	Secondary	2015/16	0.2 FTE Personal Leave (STRS Reduced Workload)
Peacock, Michaelle	Psychologist	2015/16	0.6 FTE Personal Leave
Quinto, Terry	Psychologist	2015/16	0.2 FTE Personal Leave

Retirements/Resignations

<u>Employee</u>	<u>Assignment</u>	<u>Effective</u>	<u>Comment</u>
Beebe, Mary	Elementary	6/5/15	Retirement
Hoffmann, Laura	Elementary	6/2/15	Resignation
King, Kelly	Elementary	6/5/15	Resignation
Leen, Candais	Elementary	6/5/15	Retirement
Quackenbush, Darelynn	Special Education	6/5/15	Retirement
Ritcher, Nancy	Secondary	6/5/15	Retirement
Robinson, Delbert	Speech	6/5/15	Retirement
Stupey, Robert	Elementary	8/1/15	Resignation

CHICO UNIFIED SCHOOL DISTRICT
1163 E. 7th STREET
CHICO, CA 95928-5999

10.4.2.
Page 1 of 7

DATE: June 17, 2015

MEMORANDUM TO: Board of Education

FROM: Kelly Staley, Superintendent

SUBJECT: Classified Human Resources Actions

ACTION NAME	CLASS/LOCATION/ASSIGNED HOURS	EFFECTIVE	COMMENTS
APPOINTMENT			
Aiken, Holly	Instructional Assistant/Neal Dow/3.0	5/26/2015	New Position
Anderson, Orieta	Administrative Assistant/Business Office/8.0	5/26/2015	Vacated Position
Avalos Huerta, Mayra	IA-Bilingual/Chapman/4.0	5/18/2015	New Position
Bonneau, Stacey	IPS-Classroom/Emma Wilson/3.5	5/4/2015	Vacated Position
Bromley, Charise	LT Accountant/Business Office/8.0	5/29/2015- 11/5/2015	During Absence of Incumbent
Coletti, Ryan	Library Media Assistant/Hooker Oak/2.5	5/19/2015	Vacated Position
Eblin, Sarah	Parent Classroom Aide-Restr/Hooker Oak/2.5	5/4/2015	New Position
Fashing, Kari	Parent Classroom Aide-Restr/Little Chico Creek/3.0	6/1/2015	Existing Position
Horgan, Erin	Parent Classroom Aide-Restr/Parkview/3.3	5/18/2015	Vacated Position
Jarjour, Ragheda	Cafeteria Assistant/CHS/4.0	5/26/2015	Vacated Position
PROMOTION			
Carver, John	Director-M/O/T/M & O/8.0	5/11/2015	Vacated Position
Hudson, Nathan	Sr Custodian/CHS/8.0	5/18/2015	Vacated Position
LEAVE OF ABSENCE			
Kaufmann, Savannah	IPS-Classroom/Sierra View/4.0	5/7/2015- 5/15/2015	Per CBA 5.11
Kaufmann, Steven	IPS-Healthcare/McManus/6.0	5/18/2015- 5/29/2015	Per CBA 5.11
Martin, Theresa	Cafeteria Assistant/BJHS/3.0	5/11/2015- 8/17/2015	Per CBA 5.12
RESIGNATION/TERMINATION			
Alderman, Dina	Parent Classroom Aide-Restr/Little Chico Creek/2.0	6/4/2015	Voluntary Resignation
Bourne, Craig	Parent Classroom Aide-Restr/Hooker Oak/2.5	6/4/2015	Voluntary Resignation
Carver, John	LT Director-M/O/T/M & O/8.0	5/10/2015	End LT Assignment
Condon, Susan	Sr Library Media Assistant/MJHS/6.0	6/12/2015	PERS Retirement
Contreras, Leanne	Payroll-Benefits Technician/Business Office/8.0	6/30/2015	Voluntary Resignation
Dutra, Deborah	IA-Special Education/CJHS/5.0	6/4/2015	PERS Retirement
Dutra, Deborah	IPS-General/CJHS/2.0	6/4/2015	PERS Retirement
Employee #13713		5/26/2015	Released During Probation
Estep, Jennifer	IA-Special Education/Wildflower/3.0	6/4/2015	Voluntary Resignation

Grimes, Louis	Campus Supervisor/BJHS/4.7	6/4/2015	PERS Retirement
Grimes, Louis	Campus Supervisor/BJHS/1.8	6/4/2015	PERS Retirement
Hagen, Susan	Health Assistant/Emma Wilson/6.0	6/4/2015	PERS Retirement
Haston, Michaela	IPS-Hearing Impaired/Inspire/6.5	6/4/2015	Voluntary Resignation
Jaime-Arellano, Mauricio	Targeted Case Mgr-Bilingual/PVHS/2.4	6/4/2015	Voluntary Resignation
Keener, JoAnn	IPS-Classroom/Little Chico Creek/3.5	6/4/2015	PERS Retirement
Keener, JoAnn	IPS-Classroom/Little Chico Creek/3.0	6/4/2015	PERS Retirement
Lorenzo-Pratt, Melissa	Parent Classroom Aide-Restr/Marigold/2.0	6/4/2015	Voluntary Resignation
Luchessa, Penelope	IA-Special Education/Emma Wilson/6.8	6/20/2015	PERS Retirement
Lyons, Sharon	Parent Classroom Aide-Restr/Shasta/4.8	6/4/2015	Restricted Released
Mayfield, Anna	IPS-Classroom/Parkview/3.0	6/4/2015	Voluntary Resignation
Morris, Abbylea	Parent Classroom Aide-Restr/Little Chico Creek/2.0	6/4/2015	Voluntary Resignation
Morris, Abbylea	Parent Classroom Aide-Restr/Little Chico Creek/1.0	6/4/2015	Voluntary Resignation
Parker, Roxanna	IA-Special Education/CHS/5.0	6/4/2015	PERS Retirement
Powell, Ashley	Office Asst Elementary Attendance/Hooker Oak/4.0	6/5/2015	Voluntary Resignation
Rupp, Marian	Library Media Assistant/Sierra View/2.5	6/12/2015	PERS Retirement
Smith, Matthew	IA-Special Education/BJHS/6.0	6/4/2015	Voluntary Resignation
Smyzer, Elliott	School Bus Driver-Type2/Transportation/6.9	6/8/2015	Voluntary Resignation
Sullivan, Veronica	Parent Classroom Aide-Restr/Marigold/2.0	6/4/2015	Restricted Released
Vue, Lyta	Impacted Language Liaison-Hmong/Citrus/1.4	5/15/2015	Voluntary Resignation
Yount, Jessica	IPS-Classroom/Loma Vista/3.0	6/4/2015	Voluntary Resignation
RESIGNED ONLY POSITION LISTED			
Aiken, Holly	Instructional Assistant/Citrus/3.3	5/25/2015	Voluntary Reduction in Hours
Carver, John	Maintenance & Operations Supervisor/M & O/8.0	5/10/2015	Promotion
Holt, Kacie	Elementary Guidance Specialist/Sierra View/3.0	6/4/2015	Voluntary Resignation
Hudson, Nathan	Custodian/CHS/8.0	5/17/2015	Promotion

CHICO UNIFIED SCHOOL DISTRICT
1163 E. 7th Street
Chico, CA 95928-5999

DATE: June 17, 2015
MEMORANDUM TO: Board of Education
FROM: Kelly Staley, Superintendent
SUBJECT: Classified Human Resources Actions

Appointments – Extended Year/ Summer Assignment, Day-to-Day, Contingent Upon Enrollment

<u>Name</u>	<u>Classification/Location/Assigned Hours</u>	<u>Effective</u>	<u>Comments</u>
Cheney, Karen	Cafeteria Assistant/Chapman/2	6/8/2015 - 8/7/2015	Extended Year/ Summer Assignment
Cheney, Karen	Cafeteria Assistant/Chapman/3	6/8/2015 - 8/7/2015	Extended Year/ Summer Assignment
cook, rosalynd	Cafeteria Assistant/CJHS/3	7/27/2015 - 8/7/2015	Extended Year/ Summer Assignment
cook, rosalynd	Cafeteria Assistant/BJHS/3	6/9/2015 - 6/26/2015	Extended Year/ Summer Assignment
Dinsmore, Konnie	Cafeteria Assistant/Chapman/2	6/8/2015 - 8/7/2015	Extended Year/ Summer Assignment
Dinsmore, Konnie	Cafeteria Assistant/Chapman/3	6/8/2015 - 8/7/2015	Extended Year/ Summer Assignment
Dinsmore, Konnie	Cafeteria Assistant/Little Chico Creek/3	6/8/2015 - 6/19/2015	Extended Year/ Summer Assignment
Filippi, Janice	Cafeteria Assistant/BJHS/3	7/27/2015 - 8/7/2015	Extended Year/ Summer Assignment
Kite, Megan	Cafeteria Assistant/Parkview/3	6/8/2015 - 8/14/2015	Extended Year/ Summer Assignment
Molina, Mario	Cafeteria Assistant/Little Chico Creek/3	6/22/2015 - 8/7/2015	Extended Year/ Summer Assignment
Molina, Mario	Cafeteria Assistant/Little Chico Creek/3	6/8/2015 - 6/19/2015	Extended Year/ Summer Assignment
simmons, katrina	Cafeteria Assistant/CJHS/3	6/9/2015 - 6/26/2015	Extended Year/ Summer Assignment
Stratton, Marin	Cafeteria Assistant/CJHS/2	6/9/2015 - 6/26/2015	Extended Year/ Summer Assignment
Stratton, Marin	Cafeteria Assistant/CJHS/2	7/27/2015 - 8/7/2015	Extended Year/ Summer Assignment
Vender, Amy	Cafeteria Assistant/Marigold/3	6/15/2015 - 7/10/2015	Extended Year/ Summer Assignment
Walter, Christopher	Cafeteria Assistant/Parkview/3	6/8/2015 - 8/14/2015	Extended Year/ Summer Assignment
Walter, Christopher	Cafeteria Assistant/Chapman/5	6/13/2015 - 8/8/2015	Extended Year/ Summer Assignment
Bell-Corona, Denise	Cafeteria Satellite Manager/BJHS/4.5	6/8/2015 - 7/14/2015	Extended Year/ Summer Assignment
Cheney, Karen	Cafeteria Satellite Manager/Chapman/5.5	6/13/2015 - 8/8/2015	Extended Year/ Summer Assignment
Cuevas, Aften	Cafeteria Satellite Manager/Parkview/4.5	6/8/2015 - 8/7/2015	Extended Year/ Summer Assignment
Evans, Kim	Cafeteria Satellite Manager/Chapman/7.5	6/6/2015 - 8/7/2015	Extended Year/ Summer Assignment
Filippi, Janice	Cafeteria Satellite Manager/CJHS/4.5	6/9/2015 - 6/26/2015	Extended Year/ Summer Assignment

Gronlund, Adrian	Cafeteria Satellite Manager/Marigold/4.5	6/15/2015 - 7/10/2015	Extended Year/ Summer Assignment
Gronlund, Adrian	Cafeteria Satellite Manager/BJHS/4.5	7/15/2015 - 8/7/2015	Extended Year/ Summer Assignment
smith, tina	Cafeteria Satellite Manager/CJHS/4.5	7/27/2015 - 8/7/2015	Extended Year/ Summer Assignment
Yates, Elsie	Cafeteria Satellite Manager/Little Chico Creek/4.5	6/8/2015 - 8/7/2015	Extended Year/ Summer Assignment
Robinson, Mitchell	Custodian/Marigold/PVHS/4	6/15/2015 - 7/10/2015	Extended Year/ Summer Assignment
Bhojak, Deborah	IA-Special Ed/Marigold/4	6/15/2015 - 7/10/2015	Extended Year/ Summer Assignment
Crotti, MaryAnne	IA-Special Ed/Marigold/4	6/15/2015 - 7/10/2015	Extended Year/ Summer Assignment
Del Guidice, Toni	IA-Special Ed/MJHS/4	6/15/2015 - 7/10/2015	Extended Year/ Summer Assignment
Egger, Kim	IA-Special Ed/Marigold/4	6/15/2015 - 7/10/2015	Extended Year/ Summer Assignment
Hicks, Ann	IA-Special Ed/PVHS/4	6/15/2015 - 7/10/2015	Extended Year/ Summer Assignment
Ieduc, michael	IA-Special Ed/Marigold/4	6/15/2015 - 7/10/2015	Extended Year/ Summer Assignment
Meyer, Catherine	IA-Special Ed/Marigold/4	6/15/2015 - 7/10/2015	Extended Year/ Summer Assignment
Nelson, Jay	IA-Special Ed/MJHS/4	6/15/2015 - 7/10/2015	Extended Year/ Summer Assignment
O'Malley, Celine	IA-Special Ed/Marigold/4	6/15/2015 - 7/10/2015	Extended Year/ Summer Assignment
Reise, Marcy	IA-Special Ed/PVHS/4	6/15/2015 - 7/10/2015	Extended Year/ Summer Assignment
Smallhouse, Hannah	IA-Special Ed/Marigold/4	6/15/2015 - 7/10/2015	Extended Year/ Summer Assignment
Alden, Amanda	IPS-Healthcare/Little Chico Creek/5	6/15/2015 - 7/10/2015	Extended Year/ Summer Assignment
Alden, Michael	IPS-Healthcare/PVHS/5	6/15/2015 - 7/10/2015	Extended Year/ Summer Assignment
Alexander, Ann	IPS-Healthcare/McManus/5	6/15/2015 - 7/10/2015	Extended Year/ Summer Assignment
Allen, Phuong	IPS-Healthcare/Marigold/5	6/15/2015 - 7/10/2015	Extended Year/ Summer Assignment
Baker, Stacey	IPS-Healthcare/Loma Vista/6	6/15/2015 - 7/10/2015	Extended Year/ Summer Assignment
Beierle, Danielle	IPS-Healthcare/Sierra View/5	6/15/2015 - 7/10/2015	Extended Year/ Summer Assignment
Bishop, Terry-Lynn	IPS-Healthcare/Marigold/5	6/15/2015 - 7/10/2015	Extended Year/ Summer Assignment
Bock, Bida	IPS-Healthcare/PVHS/5	6/15/2015 - 7/10/2015	Extended Year/ Summer Assignment
Bodney, Teresa	IPS-Healthcare/Marigold/5	6/15/2015 - 7/10/2015	Extended Year/ Summer Assignment
Bretney, Joanne	IPS-Healthcare/Loma Vista/3	6/15/2015 - 7/10/2015	Extended Year/ Summer Assignment
Buenrostro, Deborah	IPS-Healthcare/Marigold/5	6/15/2015 - 7/10/2015	Extended Year/ Summer Assignment
Call, Darcy	IPS-Healthcare/Marigold/5	6/15/2015 - 7/10/2015	Extended Year/ Summer Assignment
Call, Jeanne	IPS-Healthcare/MJHS/5	6/15/2015 - 7/10/2015	Extended Year/ Summer Assignment

Chmelynski, Tiffany	IPS-Healthcare/Chapman/5	6/15/2015 - 7/10/2015	Extended Year/ Summer Assignment
Cinquini, Angelina	IPS-Healthcare/Chapman/5	6/15/2015 - 7/10/2015	Extended Year/ Summer Assignment
Clark, Elizabeth	IPS-Healthcare/PVHS/5	6/15/2015 - 7/10/2015	Extended Year/ Summer Assignment
Clement, Nicole	IPS-Healthcare/Chapman/5	6/15/2015 - 7/10/2015	Extended Year/ Summer Assignment
Corcoran, Carla	IPS-Healthcare/Marigold/5	6/15/2015 - 7/10/2015	Extended Year/ Summer Assignment
davis, happi	IPS-Healthcare/McManus/5	6/15/2015 - 7/10/2015	Extended Year/ Summer Assignment
Diehl, Jessica	IPS-Healthcare/Chapman/5	6/15/2015 - 7/10/2015	Extended Year/ Summer Assignment
Dorghalli, Aftonia	IPS-Healthcare/Loma Vista/6	6/15/2015 - 7/10/2015	Extended Year/ Summer Assignment
Drobny, Margaret	IPS-Healthcare/Little Chico Creek/5	6/15/2015 - 7/10/2015	Extended Year/ Summer Assignment
Egan, Michael	IPS-Healthcare/MJHS/5	6/15/2015 - 7/10/2015	Extended Year/ Summer Assignment
English, Tammie	IPS-Healthcare/Loma Vista/6	6/15/2015 - 7/10/2015	Extended Year/ Summer Assignment
Ennes, Cinthia	IPS-Healthcare/Loma Vista/6	6/15/2015 - 7/10/2015	Extended Year/ Summer Assignment
Feaster, Erin	IPS-Healthcare/Loma Vista/6	6/15/2015 - 7/10/2015	Extended Year/ Summer Assignment
Feingold, Rod	IPS-Healthcare/CHS/5	6/15/2015 - 7/10/2015	Extended Year/ Summer Assignment
Fisher, Christine	IPS-Healthcare/BJHS/5	6/15/2015 - 7/10/2015	Extended Year/ Summer Assignment
Fiske, Tom	IPS-Healthcare/Loma Vista/5	6/15/2015 - 7/10/2015	Extended Year/ Summer Assignment
Frank, Eric	IPS-Healthcare/CHS/5	6/15/2015 - 7/10/2015	Extended Year/ Summer Assignment
Gall, Suzanne	IPS-Healthcare/BJHS/5	6/15/2015 - 7/10/2015	Extended Year/ Summer Assignment
Ghiorso, Adam	IPS-Healthcare/PVHS/5	6/15/2015 - 7/10/2015	Extended Year/ Summer Assignment
Hackney, Amanda	IPS-Healthcare/Loma Vista/5	6/15/2015 - 7/10/2015	Extended Year/ Summer Assignment
Hashemi, Sarah	IPS-Healthcare/BJHS/5	6/15/2015 - 7/10/2015	Extended Year/ Summer Assignment
Hunn, Michell	IPS-Healthcare/Loma Vista/6	6/15/2015 - 7/10/2015	Extended Year/ Summer Assignment
Jackson, Rebecca	IPS-Healthcare/BJHS/5	6/15/2015 - 7/10/2015	Extended Year/ Summer Assignment
Johnsen, Joanne	IPS-Healthcare/McManus/5	6/15/2015 - 7/10/2015	Extended Year/ Summer Assignment
Johnson, Sonja	IPS-Healthcare/CHS/5	6/15/2015 - 7/10/2015	Extended Year/ Summer Assignment
Jolliff, Crystal	IPS-Healthcare/Loma Vista/6	6/15/2015 - 7/10/2015	Extended Year/ Summer Assignment
Jones, Cristina	IPS-Healthcare/Parkview/5	6/15/2015 - 7/10/2015	Extended Year/ Summer Assignment
Justine-Mitchell, Mia	IPS-Healthcare/Sierra View/5	6/15/2015 - 7/10/2015	Extended Year/ Summer Assignment
Kassel, Nick	IPS-Healthcare/Chapman/5	6/15/2015 - 7/10/2015	Extended Year/ Summer Assignment

Kemper, Nancy	IPS-Healthcare/Little Chico Creek/5	6/15/2015 - 7/10/2015	Extended Year/ Summer Assignment
Kohler, Baranduin	IPS-Healthcare/McManus/5	6/15/2015 - 7/10/2015	Extended Year/ Summer Assignment
Labrado, Melissa	IPS-Healthcare/Marigold/5	6/15/2015 - 7/10/2015	Extended Year/ Summer Assignment
Landberg, Jackie	IPS-Healthcare/Marigold/5	6/15/2015 - 7/10/2015	Extended Year/ Summer Assignment
Larios, Patty	IPS-Healthcare/Little Chico Creek/5	6/15/2015 - 7/10/2015	Extended Year/ Summer Assignment
Lewis, Chris	IPS-Healthcare/PVHS/5	6/15/2015 - 7/10/2015	Extended Year/ Summer Assignment
Liebgoth, Amy	IPS-Healthcare/Loma Vista/6	6/15/2015 - 7/10/2015	Extended Year/ Summer Assignment
Logue, Rebecca	IPS-Healthcare/McManus/5	6/15/2015 - 7/10/2015	Extended Year/ Summer Assignment
MacKell, Robin	IPS-Healthcare/Loma Vista/6	6/15/2015 - 7/10/2015	Extended Year/ Summer Assignment
Mane, Zugey	IPS-Healthcare/Loma Vista/3	6/15/2015 - 7/10/2015	Extended Year/ Summer Assignment
Manicci, Kelly	IPS-Healthcare/Loma Vista/6	6/15/2015 - 7/10/2015	Extended Year/ Summer Assignment
Matlin, Dana	IPS-Healthcare/PVHS/5	6/15/2015 - 7/10/2015	Extended Year/ Summer Assignment
Meline, Caitlin	IPS-Healthcare/Chapman/5	6/15/2015 - 7/10/2015	Extended Year/ Summer Assignment
Myers, Kayla	IPS-Healthcare/McManus/5	6/15/2015 - 7/10/2015	Extended Year/ Summer Assignment
nowak, jill	IPS-Healthcare/Parkview/5	6/15/2015 - 7/10/2015	Extended Year/ Summer Assignment
O'Kelley, Conner	IPS-Healthcare/MJHS/5	6/15/2015 - 7/10/2015	Extended Year/ Summer Assignment
O'Kelley, Maryann	IPS-Healthcare/Loma Vista/5	6/15/2015 - 7/10/2015	Extended Year/ Summer Assignment
Oldfield, Brian	IPS-Healthcare/Loma Vista/5	6/15/2015 - 7/10/2015	Extended Year/ Summer Assignment
Olson, Kathy	IPS-Healthcare/Chapman/5	6/15/2015 - 7/10/2015	Extended Year/ Summer Assignment
O'Neill, Sandra	IPS-Healthcare/Loma Vista/5	6/15/2015 - 7/10/2015	Extended Year/ Summer Assignment
Pang, Nicole	IPS-Healthcare/Chapman/5	6/15/2015 - 7/10/2015	Extended Year/ Summer Assignment
Partain, Kendra	IPS-Healthcare/Marigold/5	6/15/2015 - 7/10/2015	Extended Year/ Summer Assignment
Payne, Kristan	IPS-Healthcare/Chapman/5	6/15/2015 - 7/10/2015	Extended Year/ Summer Assignment
Pflueger, Tawnja	IPS-Healthcare/Loma Vista/3	6/15/2015 - 7/10/2015	Extended Year/ Summer Assignment
Pisani, Debra	IPS-Healthcare/Loma Vista/6	6/15/2015 - 7/10/2015	Extended Year/ Summer Assignment
Plumer, Ruth	IPS-Healthcare/MJHS/5	6/15/2015 - 7/10/2015	Extended Year/ Summer Assignment
Rei, Tatjana	IPS-Healthcare/Loma Vista/6	6/15/2015 - 7/10/2015	Extended Year/ Summer Assignment
Rhody, Lisa	IPS-Healthcare/Loma Vista/6	6/15/2015 - 7/10/2015	Extended Year/ Summer Assignment
Ricci, Julie	IPS-Healthcare/CHS/5	6/15/2015 - 7/10/2015	Extended Year/ Summer Assignment

Robinson, Mitchell	IPS-Healthcare/CHS/5	6/15/2015 - 7/10/2015	Extended Year/ Summer Assignment
ryan, patrick	IPS-Healthcare/MJHS/5	6/15/2015 - 7/10/2015	Extended Year/ Summer Assignment
sayavong, saythong	IPS-Healthcare/Loma Vista/6	6/15/2015 - 7/10/2015	Extended Year/ Summer Assignment
Sayre, Maria	IPS-Healthcare/Little Chico Creek/5	6/15/2015 - 7/10/2015	Extended Year/ Summer Assignment
Schell, Varien	IPS-Healthcare/Citrus/5	6/15/2015 - 7/10/2015	Extended Year/ Summer Assignment
Schmidt, Eva	IPS-Healthcare/CHS/5	6/15/2015 - 7/10/2015	Extended Year/ Summer Assignment
Scovel, Jeanne	IPS-Healthcare/Marigold/5	6/15/2015 - 7/10/2015	Extended Year/ Summer Assignment
Scowsmith, Kate	IPS-Healthcare/Loma Vista/6	6/15/2015 - 7/10/2015	Extended Year/ Summer Assignment
Seig, April	IPS-Healthcare/CHS/5	6/15/2015 - 7/10/2015	Extended Year/ Summer Assignment
shapiro, Joanna	IPS-Healthcare/Loma Vista/5	6/15/2015 - 7/10/2015	Extended Year/ Summer Assignment
sherrill, julie	IPS-Healthcare/CHS/5	6/15/2015 - 7/10/2015	Extended Year/ Summer Assignment
SHIPPEN, MARY	IPS-Healthcare/Marigold/5	6/15/2015 - 7/10/2015	Extended Year/ Summer Assignment
Snedeker, Jessica	IPS-Healthcare/PVHS/5	6/15/2015 - 7/10/2015	Extended Year/ Summer Assignment
Stewart, Chloe	IPS-Healthcare/Loma Vista/6	6/15/2015 - 7/10/2015	Extended Year/ Summer Assignment
Stewart, Sharon	IPS-Healthcare/McManus/5	6/15/2015 - 7/10/2015	Extended Year/ Summer Assignment
Stoner, Wendee	IPS-Healthcare/Sierra View/5	6/15/2015 - 7/10/2015	Extended Year/ Summer Assignment
Story, Wanda	IPS-Healthcare/Little Chico Creek/5	6/15/2015 - 7/10/2015	Extended Year/ Summer Assignment
Ukei, Hiroko	IPS-Healthcare/PVHS/5	6/15/2015 - 7/10/2015	Extended Year/ Summer Assignment
vestnys, mary	IPS-Healthcare/CHS/5	6/15/2015 - 7/10/2015	Extended Year/ Summer Assignment
Whitworth, Rachelle	IPS-Healthcare/Parkview/5	6/15/2015 - 7/10/2015	Extended Year/ Summer Assignment
Willman, Richard	IPS-Healthcare/Citrus/5	6/15/2015 - 7/10/2015	Extended Year/ Summer Assignment
Wilson, Lauren	IPS-Healthcare/Loma Vista/6	6/15/2015 - 7/10/2015	Extended Year/ Summer Assignment
Wycoff, Larissa	IPS-Healthcare/Chapman/5	6/15/2015 - 7/10/2015	Extended Year/ Summer Assignment
Young, Yolanda	IPS-Healthcare/Marigold/5	6/15/2015 - 7/10/2015	Extended Year/ Summer Assignment
Campos, Debi	Licensed Vocational Nurse/Loma Vista/4	6/15/2015 - 7/10/2015	Extended Year/ Summer Assignment
Pinckney, Monica	Licensed Vocational Nurse/Loma Vista/4	6/15/2015 - 7/10/2015	Extended Year/ Summer Assignment
Molina, Teri	Nutrition Services Area Coordinator/Nutrition/6.5	7/1/2015 - 8/3/2015	Extended Year/ Summer Assignment

AGENDA ITEM: Update on California Assessment of Student Performance & Progress (CAASPP); Smarter Balanced Assessments (SBAC) California Alternate Assessment Field Test (CAA)

Prepared by: Michael Morris, Director

☐ Consent

Board Date June 17, 2015

☒ Information Only

☐ Discussion/Action

Background Information

The *California Assessment of Student Performance and Progress* (CAASPP) system replaced the *Standardized Testing & Reporting Program* (STAR). Spring 2015 is the baseline year of the Smarter Balanced Assessment Consortium (SBAC) assessment system.

This agenda item is a brief informational update to the board about the first administration of the operational Smarter Balanced Assessment Consortium (SBAC) assessments, given to students in grades 3-8 and 11, and the California Alternate Assessment (CAA) Field Test, designed for students with severe cognitive difficulties.

Educational Implications

The California State Standards in English Language Arts/Literacy and Mathematics represent higher and deeper expectations. Instruction and assessment practices will require continual refinement in order to assist our students in meeting these expectations.

Fiscal Implications

Implementation of the California State Standards have ongoing fiscal implications for personnel, instructional materials, professional development, technology, and resources to support curriculum, instruction and assessment.

AGENDA ITEM: Public Hearing for Draft 2015-16 Local Control Accountability Plan

Prepared by: Educational Services Staff

☐ Consent

Board Date June 17, 2015

☒ Information / Public Hearing

☐ Discussion/Action

Background Information

Commencing in 2013-14, funding for K-12 public education in California is now allocated through the Local Control Funding Formula (LCFF). The LCFF requires school districts to develop a Local Control Accountability Plan (LCAP) which delineates the manner in which the district proposes to meet annual goals for all students in addition to specific activities to address state and local priorities.

The District LCAP Advisory Committee held five meetings this school year. The LCAP Advisory Committee is comprised of parents, teachers, classified staff, administrators, interested community members and students. A draft of the LCAP was developed by the LCAP Advisory Committee and posted on the District website after the final LCAP Advisory Committee Meeting held on May 19. The LCAP Advisory Committee worked collaboratively to address the District's LCAP Goals and the Eight State priorities: *Student Achievement, Implementation of California Content Standards, Course Access, Basic Services, Parent Involvement, Student Engagement, School Climate and Other Student Outcomes.*

The LCAP process requires that the plan, in addition to the 2015-16 Budget, be presented in two public meetings. The meeting held this evening is the first of those public hearings, during which the Board and the public are encouraged to present recommendations about the LCAP and the Budget. The LCAP and the 2015-16 Budget will be on the Board Agenda for adoption on June 24.

Educational Implications

The LCAP is a three year plan that addresses numerous elements of the District's educational programs. It also informs the District's Mission and the Goals adopted by the Board of Education each year.

Fiscal Implications

The LCAP is required by California Education Code 52060 in order for the District to expend funds allocated through the Local Control Funding Formula (LCFF).

AGENDA ITEM: Public Hearing of 2015-16 Original Budget

Prepared by: Kevin Bultema, Assistant Superintendent

☐ Consent

Board Date June 17, 2015

☐ Information Only

☒ Public Hearing/Discussion/Action

Background Information

With the implementation of the Local Control Accountability Plan (LCAP), the district is required to hold a public hearing of the annual budget at a meeting prior to the adoption of the annual budget and in conjunction with the public hearing for the LCAP. This budget appropriates dollars for the activities identified in the LCAP.

Educational Implications

The 2015-16 Original Budget is the financial planning document for the Chico Unified School District. It supports the educational program by allocating resources to meet the districts goals.

Fiscal Implications

The 2014-15 Estimate Actual (EA) budget estimates a positive change in fund balance of \$593,519 in unrestricted programs and a negative change of -\$2,267,956 in restricted programs. The positive change in unrestricted fund balance is largely due to carryover estimates of \$686,664 in unrestricted programs.

CUSD's General Fund ending balance as of June 30, 2015 is projected to be \$12,401,638. The unrestricted ending fund balance is estimated to be \$9,374,429 and the restricted ending fund balance estimated is \$3,027,209.

The 2015-16 Original Budget estimates a positive change in unrestricted fund balance of \$6,665,006 and a negative change in fund balance for restricted programs of \$1,574,127. The change in the unrestricted fund balance is due to the proposed one-time dollars in the Governor's May revise in the amount of \$6,654,188.

CUSD's General Fund ending balance as of June 30, 2016 is projected to be \$17,492,517. The unrestricted ending fund balance is estimated to be \$16,039,435 and the restricted ending fund balance is estimated to be \$1,453,082.

*A detailed report of the 2015-16 Original Budget will be presented at the board meeting.

Chico Unified School District

2015-16 ORIGINAL BUDGET NARRATIVE

June 17, 2015



OVERVIEW

The California state economy performed at a high level in 2014-15 and is expected to continue its expansion in 2015-16. The growth is certainly fueled by record-level returns on stock, bonds and capital gains taxes. However, the growth does contain real growth in personal income taxes and sales taxes. Proposition 30 which enacted temporary sales taxes is a factor in the increased revenues. Furthermore, a reinvigorated California real estate market and lower gas prices are not pulling the economy down.

The Governor's budget proposal as adjusted at the May Revise, provides \$3.1 billion for education funding from 2014-15 which Local Education Agencies (LEA's) will see as one-time dollars in 2015-16. The state budget contains an increase of \$6.1 billion for the Local Control Funding Formula (LCFF) in 2015-16. This increase moves LEA's closer to the fully funded target in the LCFF calculator ahead of original timeline of 2020-21. K-12 education is benefitting from the proposition 98 funding guarantee with maintenance factor. Education is receiving the largest share of increased state revenues as our funding is restored to levels before the deficits experienced in the great recession.

The 2015-16 Original Budget and corresponding 2014-15 Estimated Actual budget contained in this annual report show Chico Unified School District (CUSD) has a balanced budget for each year. The estimated positive ending balance in unrestricted programs for 2014-15 of \$593,519 is directly related to estimated carryovers in site budgets, district-wide discretionary budgets, and Local Control Accountability Plan (LCAP) budgets of \$686,664. The 2015-16 budget shows a positive ending fund balance of \$6,665,006 due to the one-time proposed dollars for CUSD in the amount of \$6,654,188. One of the greatest challenges this budget presents is how to effectively use the one-time dollars. The 2015-16 budget represents one the best budgets for increased funding to education in many years.

2nd INTERIM BUDGET ASSUMPTIONS

Revenues

- Unrestricted Revenue based on Local Control Funding Formula (LCFF)

- Prior year Average Daily Attendance (ADA) used, since CUSD is declining enrollment district
- Gap funding percentage equal to estimate provided in May Revise of 53.08%
- Unduplicated count percentage average equal to 48.29%
- Projected \$6,654,188 in one-time discretionary revenue
 - Did not budget any expenditures as input for use needed from stakeholders
 - Assigned these dollars in ending fund balance to be used for specific purposes to be determined in 2015-16
- Restricted Revenues budgeted as follows:
 - Federal programs revenue estimated to decrease related to declining enrollment and re-allocation of revenues statewide
 - State programs revenue estimated based on trend analysis and expected apportionment letters

Expenditures

- Salaries and benefit costs generated from position control
 - Reviewed and verified all open or vacant positions will be filled
 - Budget increased for negotiated settlements with all bargaining units
 - 6% salary increase - mid-year implementation
 - Increase in district contribution for health benefits – mid-year implementation
 - Budget increased for step & column costs
 - Budget decreased related to retirees or changes in staffing
 - Benefits estimated at payroll percentage rates and contractual health & welfare district contribution amounts
 - State Teachers Retirement System (STRS) and Public Employee Retirement System (PERS) estimated at 10.73% and 11.847% respectively
- Supplies and equipment expense budgeted based on meetings with Directors, trend analysis, and balancing restricted program budgets
- Services expense based on meetings with Directors, trend analysis, and balancing restricted program budgets
- Capital outlay expenditures estimated based on planned equipment purchases over \$5,000
 - Total capital outlay is projected to be \$80,000 in unrestricted programs
 - Total capital outlay is projected to be \$1,267,889 in restricted programs related to increases in Routine Restricted Maintenance Account (RRMA) and development of deferred maintenance program
- Transfers In equal to amount of former Re-Development Area (RDA) pass-through dollars
- Transfers Out represents the amount of contribution from the General Fund to support the Nutrition Services Fund
- Contributions to Restricted Programs represents contributions to the Special Education Program and RRMA largely

MULTI-YEAR PROJECTIONS (MYP)

The Original Budget has been updated with the most current information available. LCFF gap funding estimates are based on the Department of Finance (DOF) projecting 37.4% and 36.7% gap increases in 2016-17 and 2017-18 respectively. Using the DOF estimates is a departure from CUSD's practice of using School Services of California (SSC) estimates. CUSD administration is recommending this change in source information with the improved state budget outlook. We will continue to evaluate this assumption in the out years as we expect the state economy to slow down or even correct in future years.

The MYP uses assumptions to determine the financial impact for the two future years. The current MYP continues to show a decline in enrollment for 2015-16 and 2016-17. We back out the one-time money in 2016-17. We project increasing in salaries and benefits in 2016-17 related to the 2nd half of the mid-year compensation increase added in 2015-16. We reduce the certificated and classified Full-Time Equivalent (FTE) staff corresponding to declining enrollment. STRS costs are increased to 12.58% and 14.43% and PERS costs are increased to 13.05% and 16.6% in 2016-17 and 2017-18 respectively. We estimate increased costs in worker's compensation premiums of \$50,000 and \$100,000. We also increase costs for adding Regional Occupational Programs (ROP) sections as Butte County Office of Education reduces its support for these programs. 2016-17 has increased costs for the third year of additional LCAP four hour support staff in the amount of \$273,562. CUSD will make its final payment in the amount of \$245,000 in 2016-17 related to a STRS golden handshake offering in prior years. The district estimates the first year of the California Energy Commission (CEC) 0% loan payment in 2017-18. Contributions to special education are estimated to increase \$820,352 in 2016-17 and \$653,390 in 2017-18.

Although the budgets in 2014-15 and 2015-16 are balanced, the MYP shows the district will deficit spend in 2016-17 and 2017-18. The challenge will be the effective use of one-time dollars and evaluate the impact of realizing a fully funded LCFF. Once the LCFF reaches its target level, future revenue increases will solely be from Cost of Living Adjustments (COLA) which is approximately 2% and not enough to cover projected increased costs in retirement contributions and consumer price index increases in supplies and services.

FINAL THOUGHTS

The 2014-15 Estimated Actual budget and the 2015-16 Original Budget represent balanced budgets. The district had been deficit spending the last three years as the deficits in state funding continued. The budget is estimated to be balanced with expenditure equal to revenues for the first time in many years. The budget is balanced even with increases in costs related to negotiated compensation increases, STRS and PERS increases, increases in maintenance costs related to the RRMA required 3%, increases in LCAP expenditures.

CUSD offers a robust education program with many supplemental services including alternative education, counseling, athletics, Response To Intervention (RTI) special education services, Reading Pals, and diverse site level intervention services. The district's supplemental service offerings already meet the proportionality requirement in the LCAP. CUSD is pleased the increased funding from the state is sufficient to continue these services and add additional site support services identified in the 2014-15 LCAP. This budget directly accounts for the programs identified in the

LCAP in resource code 0500 of the district's finances. We have worked directly with the Ed Services division to accurately reflect the costs of meeting the goals outlined in the LCAP.

The financial challenge for CUSD will be the future years as we get closer to reaching the LCFF target and future funding dramatically decreases from levels experienced in 2014-15 and 2015-16. 2015-16 will be an exciting year to collaborate on how to best use the financial resources provided to the district to support the students of Chico Unified. The large one-time allocation will be specifically important to determine the best use and get the most from these dollars.

Chico Unified School District continues to provide quality education programs and services to the students of Chico through the hard work and dedication of classified staff, teachers, and administrators. We look forward to working together in an engaging collaboration for the education of the youth in our community.

Kevin J. Bultema
Assistant Superintendent, Business Services

AGENDA ITEM: Public Hearing of 2015-16 Original Budget – Reserves Disclosure

Prepared by: Kevin Bultema, Assistant Superintendent

☐ Consent

Board Date June 17, 2015

☐ Information Only

☒ Public Hearing/Discussion/Action

Background Information

Senate Bill (SB) 858, Chapter 32/2014, establishes a hard cap on district reserve levels if certain conditions are met.

1. Proposition 98 maintenance factor must be fully repaid.
2. Proposition 98 must be funded based on Test 1.
3. Proposition 98 provides sufficient funds to support enrollment growth and the statutory Cost Of Living Adjustment.
4. A deposit must be made into the Proposition 98 reserve when capital gains revenues exceed 8 of General fund revenues.

All four conditions will not be met in 2015-16 and thus the trigger for CUSD to implement a cap on reserves is not in effect. However, the legislation also requires additional disclosure of the districts reserves at the public hearing of the Original Budget. CUSD is providing a disclosure of reserve amounts in a template provided by Butte County Office of Education complying with the new reserve disclosure requirement.

Educational Implications

N/A

Fiscal Implications

Maintaining appropriate levels of reserves is prudent in the management of public funds for education. There is no fiscal impact related to SB 858 in the 2015-16 fiscal year.

District: Chico Unified School District
CDS #: 04-61424

2015-16 Budget Attachment

Substantiation of Need for Assigned and Unassigned Ending Fund Balances in Excess of Minimum Recommended Reserves

Education Code Section 42127(a)(2)(B) requires a statement of the reasons that substantiate the need for assigned and unassigned ending fund balances in excess of the minimum reserve standard for economic uncertainties..

Combined and Unassigned/Unappropriated Fund Balances (Resources 0000-1999, Objects 9780, 9789 and 9790)			
Form	Fund		2015-16 Budget
01	General Fund/County School Service Fund	Form 01	\$17,492,517.00
17	Special Reserve Fund for Other Than Capital Outlay Projects	Form 17	\$0.00
Total Assigned and Unassigned Ending Fund Balances			\$17,492,517.00
District Standard Reserve Level			3%
Less District Minimum Recommended Reserve for Economic Uncertainties			Form 01CS Line 10B-4 Form 01CS Line 10B-7 \$3,488,233.00
Remaining Balance to Substantiate Need			\$14,004,284.00
Substantiation of Need for Fund Balances in Excess of Minimum Recommended Reserve for Economic Uncertainties			Amount
Fund	Descriptions		
01	Revolving Cash		\$25,000.00
01	Stores Inventory		\$130,342.00
01	Prepaid Expenditures		\$184,812.00
01	Additional 2% Board Reserve		\$2,325,488.00
01	Unrestricted Programs Carryover Budgets		\$686,664.00
01	One-time Money Proposed in Governor's May Revise		\$6,654,188.00
01	Restricted Programs Carryover Budgets		\$1,453,102.00
	Insert Lines above as needed		
	Total of Substantiated Needs		\$11,459,596.00
	Remaining Unsubstantiated Balance		\$2,544,688.00

AGENDA ITEM: Education Protection Account

Prepared by: Kevin Bultema, Assistant Superintendent, Business Services

☐ Consent

Board Date June 17, 2015

☐ Information Only

☒ Discussion/Action

Background Information

Proposition 30 added Article XIII, Section 36 to the California constitution effective November 7, 2012. School districts are required to determine how the money received from the Education Protection Account (EPA) are spent in the schools within its jurisdiction on an annual basis. The governing board must make the spending determination in an open session of a public meeting. Funds shall not be used for the salaries and benefits of administrators or any other administrative costs. Chico Unified must also post annually on its website an accounting of how much money was received from EPA and how it was spent.

Educational Implications

None.

Fiscal Implications

EPA funds are not new money. They are simply a reclassification of unrestricted revenues to a separate unrestricted resource code for tracking purposes only. For Chico Unified, the estimated 2015-16 EPA amount is \$13,727,441. These dollars will be distributed to Chico Unified on a quarterly basis.

Recommendation:

The EPA spending plan spreadsheet is attached.

Chico Unified School District
Education Protection Account, Resource 1400
Budgeted Expenditures for 2015-16
June 17, 2015

Description	Object Codes	Amount
AMOUNT AVAILABLE FOR THIS FISCAL YEAR		
Adjusted Beginning Fund Balance	9791-9795	
Revenue Limit Sources	8010-8099	13,727,441
Deferred Revenue	9650	
TOTAL AVAILABLE		13,727,441
EXPENDITURES AND OTHER FINANCING USES		
	Function	Amount
(Objects 1000-7999)		
Instruction	1000-1999	13,727,441
Instruction-Related Services		
Instructional Supervision and Administration	2100-2150	
AU of a Multidistrict SELPA	2200	
Instructional Library, Media, and Technology	2420	
Other Instructional Resources	2490-2495	
School Administration	2700	
Pupil Services		
Guidance and Counseling Services	3110	
Psychological Services	3120	
Attendance and Social Work Services	3130	
Health Services	3140	
Speech Pathology and Audiology Services	3150	
Pupil Testing Services	3160	
Pupil Transportation	3600	
Food Services	3700	
Other Pupil Services	3900	
Ancillary Services	4000-4999	
Community Services	5000-5999	
Enterprise	6000-6999	
General Administration	7000-7999	
Plant Services	8000-8999	
Other Outgo	9000-9999	
TOTAL EXPENDITURES AND OTHER FINANCING USES		13,727,441
BALANCE (Total Available minus Total Expenditures and Other Financing Uses)		-

PROPOSED AGENDA ITEM: **Closure of Cash Fund 3400 at Butte County Treasury**

Prepared by: Kevin Bultema, Assistant Superintendent

☐ Consent

Board Date June 17, 2015

☐ Information Only

☒ Discussion/Action

Background Information

At the County Treasury, Fund 3400 was Chico Unified's former general fund cash fund. CUSD was the only school district that had a general fund cash account outside of the school pool. As result, CUSD created a new general fund cash account at the beginning of the 2013-14 fiscal year, which became part of the schools pool at the County Treasury. With the creation of this new fund, CUSD is consistent with other Butte County school districts.

Educational Implications

N/A

Fiscal Implications

N/A

Additional Information

Cash fund 3400 was left open for a period of time to allow any outstanding checks time to clear the bank. Cash fund 3400 has been reconciled and will have a zero balance at June 30th, 2015.

AGENDA ITEM: Changes to the Salary Schedule for Certificated Substitute

Prepared by: Bob Feaster, Assistant Superintendent of Human Resources

☐ Consent

Board Date June 17, 2015

☐ Information Only

☒ Discussion/Action

Background Information

Chico Unified School District currently pays day to day certificated substitutes (substitute teachers);

- \$78 to work a full day
- \$62.40 to work more than ½ day but less than a full day
- \$46.80 to work up to ½ day

A long term substitute, that is those who have worked at least 11 consecutive days in the same service for the same staff person, are paid as follows;

- \$120 to work full days
- \$96 to work more than ½ day but less than a full day
- \$72 to work up to ½ day

These rates have not changed in many years and currently our district is below other districts in our area when it comes to these pay rates.

Education Codes 44977 and 45030 require school districts to adopt a salary schedule for certificated substitutes and to make that schedule public.

Discussion

It benefits our students and teachers to have highly qualified, well paid, consistent substitutes for certificated staff. Given that the rates above are below what other districts in our area pay the recommendation is coming forward to change the salary schedule for substitute teachers as specified in the attached document.

These positions are not a part of Chico Unified Teachers Association.

Educational Implications

Having a highly qualified, consistent pool of certificated substitutes insures that classrooms are covered with appropriate substitutes and helps to provide quality instruction when teachers need to absent.

Financial Implications

During the 2014/15 school year, the District used approximately 8,500 days of daily rate certificated substitutes and approximately 1,300 days of long term substitutes. Should the proposed rates be approved the cost to the District for the increase will be approximately \$170,000 for the 2015/16 year.



Administrative Offices
1163 E. Seventh Street
Chico, CA 95928-5999

Office of the Assistant Superintendent Human Resources
(530) 891-3000 Ext. 142

DRAFT

Chico Unified School District Certificated Substitute Salary Schedule (effective July 1, 2015)

During the regular school year, grades TK-12 certificated substitutes
will be paid as follows;
Day to Day Substitutes

\$95	Working a full day*
\$76	Working more than one-half day but less than a full day (.8)
\$57	Working up to one-half day (.6)
	*If the regular teacher's assignment includes an additional 6 th class, the substitute shall earn an additional factor of 0.20

Long Term Substitutes

Commencing on the 11th day of continuous substitute service for the
same staff person.

\$140	Working a full day*
\$112	Working more than one-half day but less than a full day (.8)
\$84	Working up to one-half day (.6)
	*If the regular teacher's assignment includes an additional 6 th class, the substitute shall earn an additional factor of 0.20

AGENDA ITEM: Declaration of Need for Fully Qualified Educators

Prepared by: Bob Feaster, Assistant Superintendent, Human Resources

☐ Consent

Board Date June 17, 2015

☐ Information Only

☒ Discussion/Action

Background Information

There are an insufficient number of certificated persons who meet the district's specified employment criteria for the position(s) listed on the attached form. This declaration would support any Emergency Credential and/or Limited Assignment Permit applications that might need to be submitted to the California Commission on Teacher Credentialing during the 2015/16 school year in hard to fill subject areas.

Educational Implications

None.

Fiscal Implications

None.



State of California
Commission on Teacher Credentialing
Certification, Assignment and Waivers Division
1900 Capitol Avenue
Sacramento, CA 95811-4213

Email: credentials@ctc.ca.gov
Website: www.ctc.ca.gov

DECLARATION OF NEED FOR FULLY QUALIFIED EDUCATORS

- ☒ Original Declaration of Need for year: 2015/16
☐ Revised Declaration of Need for year: _____

FOR SERVICE IN A SCHOOL DISTRICT

Name of District: Chico Unified School District District CDS Code: 61424

Name of County: Butte County CDS Code: 04

By submitting this annual declaration, the district is certifying the following:

- A diligent search, as defined below, to recruit a fully prepared teacher for the assignment(s) was made
- If a suitable fully prepared teacher is not available to the school district, the district will make a reasonable effort to recruit based on the priority stated below

The governing board of the school district specified above adopted a declaration at a regularly scheduled public meeting held on 06 / 17 / 15 certifying that there is an insufficient number of certificated persons who meet the district's specified employment criteria for the position(s) listed on the attached form. The attached form was part of the agenda, and the declaration did NOT appear as part of a consent calendar.

► **Enclose a copy of the board agenda item**

With my signature below, I verify that the item was acted upon favorably by the board. The declaration shall remain in force until June 30, 2016.

Submitted by (Superintendent, Board Secretary, or Designee):

<u>Robert Feaster</u>	_____	<u>Assistant Superintendent</u>
<i>Name</i>	<i>Signature</i>	<i>Title</i>
<u>530-891-3211</u>	<u>530-891-3000</u>	<u>6/18/15</u>
<i>Fax Number</i>	<i>Telephone Number</i>	<i>Date</i>
<u>1163 E. 7th Street, Chico, CA 95928</u>		
<i>Mailing Address</i>		
<u>bfeaster@chicousd.org</u>		
<i>Email Address</i>		

FOR SERVICE IN A COUNTY OFFICE OF EDUCATION, STATE AGENCY OR NONPUBLIC SCHOOL OR AGENCY

Name of County _____ County CDS Code _____

Name of State Agency _____

Name of NPS/NPA _____ County of Location _____

The Superintendent of the County Office of Education or the Director of the State Agency or the Director of the NPS/NPA specified above adopted a declaration on ____ / ____ / ____, at least 72 hours following his or her public announcement that such a declaration would be made, certifying that there is an insufficient number of certificated persons who meet the county's, agency's or school's specified employment criteria for the position(s) listed on the attached form.

The declaration shall remain in force until June 30, _____.

► **Enclose a copy of the public announcement**

Submitted by Superintendent, Director, or Designee:

<i>Name</i>	<i>Signature</i>	<i>Title</i>
<i>Fax Number</i>	<i>Telephone Number</i>	<i>Date</i>
<i>Mailing Address</i>		
<i>Email Address</i>		

- *This declaration must be on file with the Commission on Teacher Credentialing before any emergency permits will be issued for service with the employing agency*

AREAS OF ANTICIPATED NEED FOR FULLY QUALIFIED EDUCATORS

Based on the previous year's actual needs and projections of enrollment, please indicate the number of emergency permits the employing agency estimates it will need in each of the identified areas during the valid period of this Declaration of Need for Fully Qualified Educators. This declaration shall be valid only for the type(s) and subjects(s) identified below.

This declaration must be revised by the employing agency when the total number of emergency permits applied for exceeds the estimate by ten percent. Board approval is required for a revision.

Type of Emergency Permit	Estimated Number Needed
<input checked="" type="checkbox"/> CLAD/English Learner Authorization (applicant already holds teaching credential)	2
<input type="checkbox"/> Bilingual Authorization (applicant already holds teaching credential)	
List target language(s) for bilingual authorization:	
<input type="checkbox"/> Resource Specialist	
<input type="checkbox"/> Teacher Librarian Services	
<input type="checkbox"/> Visiting Faculty Permit	

LIMITED ASSIGNMENT PERMITS

Limited Assignment Permits may only be issued to applicants holding a valid California teaching credential based on a baccalaureate degree and a professional preparation program including student teaching.

Based on the previous year's actual needs and projections of enrollment, please indicate the number of Limited Assignment Permits the employing agency estimates it will need in the following areas:

TYPE OF LIMITED ASSIGNMENT PERMIT	ESTIMATED NUMBER NEEDED
Multiple Subject	
Single Subject	3
Special Education	5
TOTAL	8

EFFORTS TO RECRUIT CERTIFIED PERSONNEL

The employing agency declares that it has implemented in policy and practices a process for conducting a diligent search that includes, but is not limited to, distributing job announcements, contacting college and university placement centers, advertising in local newspapers, exploring incentives included in the Teaching as a Priority Block Grant (refer to www.cde.ca.gov for details), participating in state and regional recruitment centers and participating in job fairs in California.

If a suitable fully prepared teacher is not available to the school district, the district made reasonable efforts to recruit an individual for the assignment, in the following order:

- A candidate who qualifies and agrees to participate in an approved intern program in the region of the school district
- An individual who is scheduled to complete initial preparation requirements within six months

EFFORTS TO CERTIFY, ASSIGN, AND DEVELOP FULLY QUALIFIED PERSONNEL

Has your agency established a District Intern program? ☐ Yes ☒ No

If no, explain. We have a good working relationship w/student teaching program at CSUC.

Does your agency participate in a Commission-approved college or university intern program? ☒ Yes ☐ No

If yes, how many interns do you expect to have this year? 2

If yes, list each college or university with which you participate in an intern program.

CSU Chico

If no, explain why you do not participate in an intern program.

AGENDA ITEM: Review of Board Bylaw 9250, Remuneration, Reimbursement and Other Benefits

Prepared by: Kelly Staley, Superintendent

☐ Consent

Board Date June 17, 2015

☐ Information Only

☒ Discussion

Background Information

In order to govern effectively, Districts are required to have accurate and up-to-date Board Policies. By law, Districts are mandated to adopt many policies to ensure legal compliance. Working in conjunction with the California School Boards Association (CSBA) Policy Services, CUSD continues to update and revise Board Policies to ensure CUSD is legally compliant.

Education Implications

Up-to-date policies provide clarity to the expectations for students, parents, and staff.

Fiscal Implications

CUSD is required to have up-to-date and legally compliant policies. Failure to have such policies in place jeopardizes funding opportunities, especially in regards to Categorical dollars.



Chico Unified School District
1163 East Seventh Street, Chico, CA 95928-5999
(530) 891-3000

Board Bylaws:

#9250

Section: Bylaws of the Board
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REMUNERATION, REIMBURSEMENT AND OTHER BENEFITS

Reimbursement of Expenses

Board members shall be reimbursed for actual and necessary expenses incurred when performing authorized services for the district. Expenses for travel, business meals, or other authorized purposes shall be in accordance with policies established for district personnel and at the same rate of reimbursement.

(cf. 1160 - Political Processes)
(cf. 3100 - Budget)
(cf. 3350 - Travel Expenses)
(cf. 3513.1 - Cellular Phone Reimbursement)

Board members shall be reimbursed for travel expenses incurred when performing services directed by the Board. (Education Code 35044)

(cf. 9240 - Board Development)

Authorized purposes may include, but are not limited to, attendance at educational seminars or conferences designed to improve Board members' skills and knowledge; participation in regional, state, or national organizations whose activities affect the district's interests; attendance at district or community events; and meetings with state or federal officials on issues of community concern.

Personal expenses shall be the responsibility of individual Board members. Personal expenses include, but are not limited to, the personal portion of any trip, tips or gratuities, alcohol, entertainment, laundry, expenses of any family member who is accompanying the Board member on district-related business, personal use of an automobile, and personal losses and traffic violation fees incurred while on district business.

Any questions regarding the propriety of a particular type of expense should be resolved by the Superintendent or designee before the expense is incurred.

Health and Welfare Benefits for Current Board Members

Board members may participate in the health and welfare benefits program provided for district employees.

(cf. 4154/4254/4354 - Health and Welfare Benefits)

Health and welfare benefits for Board members shall be no greater than that received by the district's nonsafety employees with the most generous schedule of benefits. (Government Code 53208.5)

The district shall pay the premiums required for Board members electing to participate in the district health and welfare benefits program to the same extent that it pays for district employees.

Health and welfare benefits provided to Board members shall be extended at the same level to their spouse/registered domestic partner and to their eligible dependent children as specified in law and the health plan.

Legal Reference:

EDUCATION CODE
33050-33053 General waiver authority
33362-33363 Reimbursement of expenses for attendance at workshops

Bylaw adopted: 11/16/05; 02/05/14



Chico Unified School District

1163 East Seventh Street, Chico, CA 95928-5999
(530) 891-3000

Board Bylaws:

#9250

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35012 Board members; number, election and term
35044 Payment of traveling expenses of representatives of board
35120 Compensation for services as member of governing board
35172 Promotional activities
44038 Cash deposits for transportation purchased on credit
FAMILY CODE
297-297.5 Rights, protections and benefits under law; registered domestic partners
GOVERNMENT CODE
8314 Use of public resources
20322 Elective officers; election to become member
20420-20445 Membership in Public Employees' Retirement System; definition of safety employees
53200-53209 Group insurance
54952.3 Simultaneous or serial meetings; announcement of compensation
HEALTH AND SAFETY CODE
1373 Health services plan, coverage for dependent children
INSURANCE CODE
10277-10278 Group and individual health insurance, coverage for dependent children
UNITED STATES CODE, TITLE 26
403 Tax-sheltered annuities
UNITED STATES CODE, TITLE 42
18011 Right to maintain existing health coverage
CODE OF FEDERAL REGULATIONS, TITLE 26
1.403(b)-2 Tax-sheltered annuities, definition of employee
COURT DECISIONS
Thorning v. Hollister School District, (1992) 11 Cal.App.4th 1598
Board of Education of the Palo Alto Unified School District v. Superior Court of Santa Clara County, (1979) 93 Cal.App.3d 578
ATTORNEY GENERAL OPINIONS
91 Ops.Cal.Atty.Gen. 37 (2008)
83 Ops.Cal.Atty.Gen. 124 (2000)

Management Resources:

INSTITUTE FOR LOCAL GOVERNMENT PUBLICATIONS
Sample Expense and Use of Public Resources Policy Statement, January 2006
INTERNAL REVENUE SERVICE PUBLICATIONS
Tax-Sheltered Annuity Plans (403(b) Plans) for Employees of Public Schools and Certain Tax-Exempt Organizations, Publication 571, rev. February 2013
WEB SITES
CSBA: <http://www.csba.org>
Institute for Local Government: <http://www.ca-ilg.org>
Internal Revenue Service: <http://www.irs.gov>
Public Employees' Retirement System: <http://www.calpers.ca.gov>

CSBA Sample

Board Bylaw

Remuneration, Reimbursement And Other Benefits

BB 9250

Board Bylaws

Compensation

Note: Education Code 35120 authorizes Governing Board members to receive compensation for their services, with a maximum amount prescribed based on the district's average daily attendance (ADA) for the prior school year.

Note: The district should select the appropriate option below. If the Board selects Option 1, it may, at its discretion, revise the paragraph to reflect the maximum amount applicable to its ADA. If the Board elects to receive less than the maximum amount provided in law, it should select Option 2 and specify the amount.

OPTION 1: Each member of the Governing Board may receive the maximum monthly compensation as provided for in Education Code 35120.

OPTION 2: Each member of the Governing Board may receive a monthly compensation of \$ _____.
(Education Code 35120)

OPTION 3: The members of the Governing Board view their Board service as a voluntary contribution to the community and elect not to receive the compensation to which they are entitled pursuant to Education Code 35120.

Note: The remainder of this section is for use by districts that selected Option 1 or 2 above.

On an annual basis, the Board may increase the compensation of Board members beyond the limit delineated in Education Code 35120 in an amount not to exceed five percent based on the present monthly rate of compensation.
(Education Code 35120)

Board members are not required to accept payment for meetings attended.

Any member who does not attend all Board meetings during the month is eligible to receive only a percentage of the monthly compensation equal to the percentage of meetings he/she attended, unless otherwise authorized by the Board in accordance with law. (Education Code 35120)

Note: Pursuant to Education Code 35120, the Board may adopt a resolution authorizing a Board member to be compensated for meetings he/she missed under specified circumstances. See the accompanying exhibit for a sample resolution.

A member may be compensated for meetings he/she missed when the Board, by resolution, finds that he/she was performing designated services for the district at the time of the meeting or that he/she was absent because of illness, jury duty, or a hardship deemed acceptable by the Board. (Education Code 35120)

Student Board members shall receive no compensation for meetings attended. (Education Code 35012)

(cf. 9150 - Student Board Members)

Note: The following optional paragraph is for use by any board whose quorum also serves as another legislative body that receives additional compensation. Pursuant to Government Code 54952.3, the disclosure requirements described below are not applicable if the compensation of the legislative body is set by statute.

Whenever a quorum of Board members serves as another legislative body which will meet simultaneously or in serial order to a Board meeting, the Board clerk or a member of the Board shall verbally announce the amount of any additional compensation or stipend that each member will be entitled to receive as a result of convening the simultaneous or serial meeting. (Government Code 54952.3)

Reimbursement of Expenses

Note: The district is allowed to reimburse Board members for expenses incurred when performing district business. Pursuant to Government Code 8314, it is unlawful for any elected official to use or permit others to use public resources for personal purposes which are not authorized by law. As defined, "personal purposes" include activities for personal enjoyment, private gain or advantage, or an outside endeavor not related to agency business, but do not include the incidental and minimal use of public resources (e.g., equipment or office space) for personal purposes, including an occasional telephone call.

Board members shall be reimbursed for actual and necessary expenses incurred when performing authorized services for the district. Expenses for travel, telephone, business meals, or other authorized purposes shall be in accordance with policies established for district personnel and at the same rate of reimbursement.

(cf. 1160 - Political Processes)

(cf. 3100 - Budget)

(cf. 3350 - Travel Expenses)

(cf. 3513.1 - Cellular Phone Reimbursement)

Note: Education Code 35044 authorizes reimbursement for Board members for travel expenses incurred when performing services directed by the Board. If the district wishes to require prior Board approval for travel and/or for certain kinds of trips (e.g., out-of-state travel), it should modify the following paragraph accordingly.

Board members shall be reimbursed for travel expenses incurred when performing services directed by the Board.
(Education Code 35044)

(cf. 9240 - Board Development)

Note: The remainder of this section is optional and may be revised to reflect district practice.

Authorized purposes may include, but are not limited to, attendance at educational seminars or conferences designed to improve Board members' skills and knowledge; participation in regional, state, or national organizations whose activities affect the district's interests; attendance at district or community events; and meetings with state or federal officials on issues of community concern.

Personal expenses shall be the responsibility of individual Board members. Personal expenses include, but are not limited to, the personal portion of any trip, tips or gratuities, alcohol, entertainment, laundry, expenses of any family member who is accompanying the Board member on district-related business, personal use of an automobile, and personal losses and traffic violation fees incurred while on district business.

Any questions regarding the propriety of a particular type of expense should be resolved by the Superintendent or designee before the expense is incurred.

Note: The following optional paragraph should be deleted if the district does not issue credit cards to Board members. A policy statement issued by the Institute for Local Government, although primarily applicable to city and county governments, indicates that many local agencies have decided not to issue credit cards to local officials because of the potential for confusing an agency credit card with a personal card and the negative consequences of personal use of an agency card.

Board members may use district-issued credit cards while on official district business and consistent with the limits established for district personnel. Personal expenses shall not be charged on a district-issued credit card, even if the Board member intends to subsequently reimburse the district for the personal charges.

Health and Welfare Benefits for Current Board Members

Note: The following section is optional. The district has the option of providing health and welfare benefits to Board members pursuant to Government Code 53201 and 53205 and has flexibility in selecting the types of coverage and the methods of payment for such coverage. Pursuant to Government Code 53200, health and welfare benefits may include, but are not limited to, hospital, medical, surgical, dental, disability, group life, legal expense, and income protection insurance or benefits. However, Internal Revenue Service Publication 571 indicates that, as elected officials, Board members are not eligible to participate in district programs for the purchase of tax sheltered annuities pursuant to 26 USC 403 and 26 CFR 1.403(b)-2.

Note: Pursuant to Government Code 53208.5, the health and welfare benefits of a Board member can be no greater than that received by nonsafety employees of the district or, if the district has different benefit structures, no greater than the most generous schedule of benefits being received by any category of nonsafety employees. Nonsafety employees are those employees not otherwise included in Government Code 20420-20445 defining "safety members" for purposes of membership in the Public Employees' Retirement System. Government Code 53208.5 also provides that Board members shall not be eligible to accrue multiple health and welfare benefits from two or more public agencies for concurrent service, unless the Board member serves as a regular full-time employee in a separate public agency.

Note: Government Code 53202 authorizes the district to contract with one or more insurers, health service organizations, or legal service organizations for health and welfare benefits. Alternatively, the district may approve an existing health care arrangement between a Board member and an insurer or health care provider. In 83 Ops.Cal.Atty.Gen. 124 (2000), the Attorney General opined that, if the district chooses to approve such an arrangement, the district may pay for this benefit by way of reimbursement to the Board member who has paid for the benefit instead of direct district payment to the insurer. However, according to the Attorney General, a district may not make cash payments to Board members in lieu of providing them with health insurance benefits.

Board members may participate in the health and welfare benefits program provided for district employees.

(cf. 4154/4254/4354 - Health and Welfare Benefits)

Health and welfare benefits for Board members shall be no greater than that received by the district's nonsafety employees with the most generous schedule of benefits. (Government Code 53208.5)

Note: The district may choose and/or revise any of the following options to reflect district practice.

OPTION 1: The district shall pay the premiums required for Board members electing to participate in the district health and welfare benefits program to the same extent that it pays for district employees.

OPTION 2: Board members who elect to participate shall pay the full cost of premiums.

OPTION 3: The district shall pay \$_____ as a reimbursement for costs of approved health plans that have been paid by Board members.

Note: The following optional paragraph is for use by districts that choose to pay all or a portion of premiums, dues, or other charges for health and welfare benefits for a Board member's spouse or dependent children, as authorized by Government Code 53205.1. The district may revise the paragraph to specify a different portion of payment.

Note: Pursuant to Family Code 297.5, registered domestic partners have the same rights, protections, and benefits as spouses under California law. Therefore, to the extent that the district provides health benefits under state law to spouses of Board members, the same coverage must be provided to registered domestic partners.

Note: Pursuant to Health and Safety Code 1373 and Insurance Code 10277, the age at which a person ceases to be a dependent child is age 26 years or higher as specified in the health plan, unless otherwise provided under a plan that qualifies as a grandfathered plan pursuant to 42 USC 18011. In addition, a health services plan or insurer is required to continue coverage for a dependent child who attains the age specified in the plan if he/she is incapable of self-sustaining employment by reason of a physically or mentally disabling injury, illness, or condition and is chiefly dependent on the subscriber or insured for support. Health and Safety Code 1373 and Insurance Code 10277 also require that, if the plan provides coverage for a dependent child who is over age 26 and enrolled at a secondary or postsecondary educational institution, continued coverage must be provided during any break in the school calendar and during a medical leave of absence as specified.

Health and welfare benefits provided to Board members shall be extended at the same level to their spouse/registered domestic partner and to their eligible dependent children as specified in law and the health plan.

Health and Welfare Benefits for Former Board Members

Note: The following section is optional. Government Code 53201 authorizes the district to pay premiums for health and welfare benefits for former Board members under the limited circumstances described below. Any district that does not offer benefits to former Board members should delete this entire section.

Former Board members may participate in the health and welfare benefits program provided for district employees under the conditions specified below.

Note: Government Code 53208.5 provides that Board members may not receive benefits greater than those provided to district employees, as provided below. Thus, if a district's collective bargaining agreement specifies that employee eligibility for benefits terminates at age 65, then Board member benefits will also terminate at that time. Districts with such circumstances may expand the following paragraph to indicate the limits of the benefits.

Health and welfare benefits for former Board members shall be no greater than those received by district nonsafety employees with the most generous schedule of benefits. (Government Code 53208.5)

Note: Pursuant to Government Code 53201, a district may pay premiums for health and welfare benefits for former Board members only if all of the following conditions are satisfied: (1) the district paid for benefits for former Board members before January 1, 1994; (2) the former Board member served in office after January 1, 1981; (3) the former Board member's term began before January 1, 1995; and (4) the former Board member served for 12 or more years. If the district did not pay benefits for former Board members before January 1, 1994, benefits may be provided to former Board members only on a self-pay basis, even if a former member has served in office for the requisite amount of time.

Note: In *Thorning v. Hollister School District*, the court of appeal ruled that a board policy adopted during the board member's term of office has the effect of vesting him/her with those benefits and that the board cannot subsequently unilaterally withdraw those benefits from those board members.

Note: Option 1 below is for use only by districts that paid health and welfare benefits for former board members before January 1, 1994 and choose to continue to do so. Option 2 is for use by districts that are either ineligible to pay for such benefits because they did not pay for former board member benefits before January 1, 1994, have no qualified board members, or choose not to pay for such benefits.

Note: Because this is a complex area of law, it is strongly recommended that the district consult with legal counsel before offering paid health benefits to former Board members.

OPTION 1: (Benefits paid by district)

The district shall pay the premiums for health and welfare benefits of any former Board member who served in office after January 1, 1981, began his/her term before January 1, 1995, and has served for 12 or more years. (Government Code 53201)

Note: The following paragraph is optional. If the district allows Board members elected on or after January 1, 1995 to continue benefits at their own expense after leaving service, as authorized by Government Code 53201, it may revise the following paragraph to require more than one term of service at its discretion.

Any other former Board member who served at least one term may participate in the health and welfare benefits program at his/her own expense if coverage is in effect at the time he/she leaves office. (Government Code 53201)

OPTION 2: (Benefits paid by former Board member)

Note: At its discretion, the Board may revise the following paragraph to require more than one term of office.

Any former Board member leaving the Board after at least one term of office may participate in the health and welfare benefits program at his/her own expense if coverage is in effect at the time of retirement. (Government Code 53201)

Note: The following optional paragraph is for use by all districts. Government Code 53205.1 authorizes the district to fund health and welfare benefits for spouses and dependent children of former Board members.

Health and welfare benefits provided to a former Board member shall be extended, at his/her expense and at the same level, to his/her spouse/registered domestic partner and eligible dependent children as specified in law and the health plan.

Legal Reference:

EDUCATION CODE

33050-33053 General waiver authority
33362-33363 Reimbursement of expenses for attendance at workshops
35012 Board members; number, election and term
35044 Payment of traveling expenses of representatives of board
35120 Compensation for services as member of governing board
35172 Promotional activities
44038 Cash deposits for transportation purchased on credit

FAMILY CODE

297-297.5 Rights, protections and benefits under law; registered domestic partners

GOVERNMENT CODE

8314 Use of public resources
20322 Elective officers; election to become member
20420-20445 Membership in Public Employees' Retirement System; definition of safety employees
53200-53209 Group insurance
54952.3 Simultaneous or serial meetings; announcement of compensation

HEALTH AND SAFETY CODE

1373 Health services plan, coverage for dependent children

INSURANCE CODE

10277-10278 Group and individual health insurance, coverage for dependent children

UNITED STATES CODE, TITLE 26

403 Tax-sheltered annuities

UNITED STATES CODE, TITLE 42

18011 Right to maintain existing health coverage

CODE OF FEDERAL REGULATIONS, TITLE 26

1.403(b)-2 Tax-sheltered annuities, definition of employee

COURT DECISIONS

Thorning v. Hollister School District, (1992) 11 Cal.App.4th 1598
Board of Education of the Palo Alto Unified School District v. Superior Court of Santa Clara County,
(1979) 93 Cal.App.3d 578

ATTORNEY GENERAL OPINIONS

91 Ops.Cal.Atty.Gen. 37 (2008)

83 Ops.Cal.Atty.Gen. 124 (2000)

Management Resources:

INSTITUTE FOR LOCAL GOVERNMENT PUBLICATIONS

Sample Expense and Use of Public Resources Policy Statement, January 2006

INTERNAL REVENUE SERVICE PUBLICATIONS

Tax-Sheltered Annuity Plans (403(b) Plans) for Employees of Public Schools and Certain Tax-Exempt Organizations, Publication 571, rev. February 2013

WEB SITES

CSBA: <http://www.csba.org>

Institute for Local Government: <http://www.ca-ilg.org>

Internal Revenue Service: <http://www.irs.gov>

Public Employees' Retirement System: <http://www.calpers.ca.gov>